Performance Diploma Student – Check List
As of 7/2016

LETTER OF INVITATION
Performance Diploma Program (PDP) students enroll through Lifelong Graduate Education. You must have acceptance by the College of Music (admissions@music.msu.edu) and admission to the Lifelong Education program from MSU Admissions. Please contact Mr. Ben Ebener (ebener@msu.edu) about the admissions process. **International students are issued an I-20 so that they may apply for an F-1 Visa.**

OBTAIN HOUSING
There are many alternatives for housing and leases and prices vary. There are multiple places to obtain housing. A few websites to go to regarding housing are below. Once you have secured housing, please update your local address in your StuInfo account.

PRE-ARRIVAL
Before you leave for East Lansing, please contact Anne Simon (musgrad@msu.edu) to set up a meeting with our Associate Dean for Graduate Studies, Dr. Rayl.

UPON ARRIVAL
1.) Get settled into your housing.
2.) Meet with your Advisor, Dr. Rayl. After your meeting, please meet with Anne Simon (Rm 207 Music Practice) to work on enrollment.
3.) International students must check-in with OISS at the International Center, Monday through Friday from 1 pm to 4:30 pm. Upon check in, you must provide OISS with your U.S. address and your travel documents. Your address cannot be a P.O Box or an office address.
4.) Go to the ID office to get your MSU ID card. The ID office is located in the International Center. Your will need a picture ID and your PID#.
5.) Connect with your professor regarding activities and additional details about your program.

WHILE HERE
- You must report any change of address in StuInfo. International students must report their change of address to OISS within 5 days.
- International students must report any life event that may affect their immigration status such as birth of a child, marriage, change of legal name, divorce or death. This rule also extends to J-2 dependents.
- International students must come to OISS to have their DS-2019 signed if they plan to travel outside the United States. Signatures are valid for 6 months.

WHEN LEAVING
International students must check out at OISS when their program ends.

LOCKERS
There are a limited number of lockers available within the Music and Music Practice buildings. A $20 non-refundable fee is required before a locker key is issued. To sign out a locker go to the main office in the music building or email mainoffice@music.msu.edu