

## RESEARCH ENHANCEMENT AWARD FUNDING APPLICATION

Instructions on <a href="https://grad.msu.edu/research-support">https://grad.msu.edu/research-support</a>. Completed forms should be emailed to the Graduate School at <a href="mailto:grad.msu.edu">grad.msu.edu</a>

| Date:  |                       |              |                       |                           |         |   |  |
|--|-----------------------|--------------|-----------------------|---------------------------|---------|---|--|
| US. Citizen  | Yes                   | No           | Curre                 | ent Graduate              | Doctor  | al  |  |
| Permanent Resident   | Yes                   | No           | Progran               | n Enrollment:             | Ma      | aster's<br>Professional                               |  |
| International Student  | Yes                   | No           |                       |                           |         | Medical/Law   |  |
| f no, Country of Origin  | no, Country of Origin |              |                       | Current Graduate GPA      |         |   |  |
| Ethnicity (optional)   |                       |              | If you have fed       |                           |         | Office of Financial Aid to<br>ve on your aid package. |  |
| Student Name:  |                       |              |                       | Last 4 digits             | of PID: |   |  |
| Mailing Address:   |                       |              |                       |                           |         |   |  |
| Phone:   |                       |              | Email:                |                           |         |   |  |
| Department and/or Pro  | ogram:                |              |                       | College:                  |         |   |  |
| Major Professor  |                       |              |                       | nature of Major Professor |         | Date (mm/dd/yyyy)                                     |  |
| SHARED FUNDING A signature is required be are committed to support | low from the m        | najor profes | sor, the department/p |                           |         |   |  |
| applicants.  |                       |              |                       |                           |         |   |  |
| Funding Provider   | Name and address      | email        | Signature             | Account                   |         | Amount from<br>Provider                               |  |
| Major Professor  | (a                    | msu.edu      |                       |                           | 2       |   |  |
| Department /<br>Program / Unit                                     |                       |              |                       |                           | 3       |   |  |
| College  |                       |              |                       |                           | 4       |   |  |
| Other<br>(specify)   |                       |              |                       |                           | 5       |   |  |
|  | 7                     | TOTAL FRO    | M FUNDING PROVI       | DERS (Add lines           | 2-5) 6  |   |  |
|  | Fund                  | s Requeste   | ed from the Gradua    | te School (Requi          | red) 7  |   |  |
| Revised 10/2020  |                       |              |                       |                           |         |   |  |
| Amount Approved:   |                       | Disa         | pproved:              |                           |         |   |  |



## **GRADUATE STUDENT RESEARCH ENHANCEMENT AWARD CRITERIA**

Funds are available to support activities that enhance graduate students' research projects. These funds are provided by the Office of the Vice President for Research and administered by the Graduate School and are available to support research activities including travel to participate in workshops, data collection, short courses and extramural laboratory rotations. Under special circumstances, funding requests to purchase supplies/materials relevant to the student's research will be considered. Research Enhancement funding is only for graduate students enrolled in a degree program. These funds are not available to purchase equipment. Unlike graduate assistantships, these fellowships do not provide student health insurance or \* FORMS ARE SUBMITTED TO MUSIC tuition/fee waivers.

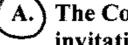
PRIOR TO GOING TO TGS. \* Addres Send-the following to The Graduate School, 466 W. Circle Dr, Chittenden Hall:

- 1. The attached Request for Research Enhancement funding application COMPLETELY filled out and listing:
  - A summary of cost sharing with the student's major professor, department and college.
  - Whether or not these units provide funding, an endorsement of the request from the major professor, department and college is still required.
  - Requests must be accompanied by an endorsement from the major professor/advisor stating that the student is making satisfactory progress in his/her graduate program. You are to use the attached application to provide this information.
- The application must be accompanied by a brief letter from the student indicating the following:
  - The title of the research project
  - A description of the student's research project written in a way that is understandable to scholars/scientists outside the field
  - A summary of the proposed research activities including travel information if relevant (dates and location)
  - Description of how this activity enhances the student's research project
  - Detailed budget and budget justification
  - IACUC or Human Research Protection Program approval letter if the research involves human or animal (IACUC) subjects. (IRB)
- International Travel Insurance:
  - If your travel is international your <u>department</u> must complete a pre-trip travel authorization for you and you need to register your trip in the International Travelers Abroad Database (https://travelregistry.msu.edu). When that is done, you will be automatically enrolled for international travel insurance (provided by HTH Worldwide) at no cost to you.

## Criteria for graduate student research award

- Enhancement awards are intended to match/supplement funds provided by advisors, units and colleges and will range from \$500-\$1000.
- Only one request per student/tenure in degree program will be considered.
- Student must be registered in the semester the funding is awarded.
- There is no deadline for submitting requests.
- The Graduate School will make decisions on support within three weeks after receiving all of the necessary materials.
- Award letters will be emailed.

PLEASE NOTE: If you have Stafford or other needs-based loans/aid, the amount of your fellowship award may cause a reduction of your loan(s) or other financial aid. You still may wish to consider the fellowship as this will reduce your total loan debt at graduation. Please seek advice from your Office of Financial Aid counselor before you turn down a fellowship. However, if the award is for travel or research support, please provide a copy of the meeting registration form, airline ticket price, hotel costs, etc. to the Office of Financial Aid and indicate that the funds should not be subtracted from your loan/aid amount. However, final decisions are made on a case-by-case basis by the Office of Financial Aid following guidelines provided by the Federal Government.



The College of Music also requires a copy of your invitation/acceptance to attend said event.

B. Please let us know if you have student loans. Receiving funding will affect them.



## The Graduate School

Chittenden Hall 466W, Circle Dr. East Lansing MI 48824-1044

517-353-3220 Fax: 517-353-3355 grad.msu.edu

MSU is an affirmative-action, equal-opportunity employer.