

MICHIGAN STATE UNIVERSITY
APPLICATION FOR INDEPENDENT STUDY

PLEASE READ THE GUIDELINES BEFORE COMPLETING THIS FORM.
ALL ITEMS MUST BE COMPLETED BEFORE APPROVAL SIGNATURES ARE OBTAINED.

Please Type or Print

NAME: _____ DATE: _____
Last First Middle Initial
PID: _____ LEVEL: _____ CLASS: _____ MAJOR: _____ CUMULATIVE GRADE -
POINT AVERAGE: _____

COURSE ALPHA CODE AND NUMBER _____ CREDITS _____ SEMESTER _____ 20 _____
SECTION NUMBER _____

Number of other Independent Study _____ Total of prior Independent Study
credits to be earned the same semester _____ credits in semester credit equivalents: _____

1. DESCRIPTION (Subject matter, purpose, methods) _____

2. RATIONALE (Why independent study rather than regular course?) _____

3. PREPARATION (Relevant course work, reading, work experience, etc.) _____

4. WORK TO BE COMPLETED

(a) Type and amount of reading, writing, lab work, etc. _____

(b) Estimated contact hours per week _____ (c) Deadline for submitting work
with instructor: _____ for final evaluation: _____

(d) Evaluation procedure _____

STUDENT'S SIGNATURE _____ PHONE _____

APPROVALS

Instructor

Date

Academic Adviser

Date

Chairperson, Department Offering Course

Date

DISTRIBUTION (By Department Offering Course)

Chairperson, Dept. Offering Course

Student

Instructor

Photocopies should be sent, per College preference, to:

Asst. Dean, Student's College

Adviser

MICHIGAN STATE UNIVERSITY

GUIDELINES AND APPLICATION FOR INDEPENDENT STUDY

DEFINITION

At Michigan State University, Independent Study is planned study, highly individualized, not addressable through any other course format, proposed in writing by the student on a standard form, accepted for supervision by a faculty member, and approved by the student's academic adviser and the teaching unit at the beginning of the semester.

GUIDELINES

Independent Study should:

1. Consist of work not described in the University catalog in any other format;
2. Be taken under a course number commensurate with the student's class level, major field, and experience;
3. Relate to a subject for which the student has adequate preparation;
4. Be directed by a faculty member with whom there is a periodic contact and consultation throughout the study;
5. Not exceed eight semester hours of credit in a single semester;
6. Not exceed 10% of the credits earned in a bachelor's program;
7. Be applied for on the form provided by the University, or any equivalent departmental or College form;
8. Be approved on this form before the student enrolls for the course.

APPLICATION AND ENROLLMENT

Please complete the form on the reverse side, obtaining indicated approvals and necessary overrides before enrollment for the course: