

J 1 ACADEMIC TRAINING ADVISOR'S ENDORSEMENT

MICHIGAN STATE UNIVERSITY

OFFICE FOR INTERNATIONAL STUDENTS AND SCHOLARS
Phone: 517.353.1720 | Fax: 517.355.4657
E-mail: oiiss@msu.edu | Web: www.oiiss.msu.edu

THIS SECTION TO BE COMPLETED BY THE STUDENT:

Surname:		Given Name(s):	
PID #: A		SEVIS ID #: N	
Program Level: <input checked="" type="checkbox"/> Bachelors <input checked="" type="checkbox"/> Masters <input checked="" type="checkbox"/> Doctoral <input checked="" type="checkbox"/> Non-Degree or Exchange			
<u>EMPLOYMENT INFORMATION:</u>			
Job Title:			
Job Responsibilities:			
Name of Employer:			
Address of Employer:			
City:		State:	Zip Code:
Name of Supervisor:			Phone:
Employment Start Date: ___/___/___		Employment End Date: ___/___/___	
Number of hours per week:		Wage/Salary: \$	
Have you applied for and received the waiver of the two-year home residency requirement? <input type="checkbox"/> Yes <input type="checkbox"/> No			

THIS SECTION TO BE COMPLETED BY ACADEMIC ADVISOR/MAJOR PROFESSOR:

Main goals / objectives of Academic Training: Additional performance opportunities as a musician.	
Please describe how the job relates to the student's field of study: See Below.	
Why is this position an integral or critical part of the student's academic program? Extra/multiple performances make better, more marketable performers.	
Student's Academic Major/Field: Music -	Degree Completion Date: ___/___/___
Academic Advisor or Major Professor (printed name): Susan Hoekstra / David Rayl / Michael Kroth	
Department: College of Music	Title: Academic Advisor / Associate Dean
Phone: 517-353-9122	E-mail: musgrad@msu.edu
Signature:	Date: ___/___/___

THIS SECTION TO BE COMPLETED BY OISS:

I have reviewed this letter and determined that the academic training being requested is warranted. The criteria and time limitations set forth in 22 CFR Part 514.23(f)(3) and (4) are satisfied. In order to ensure the quality of the academic training program, I have determined the effectiveness and appropriateness of the academic training in achieving the stated goals and objectives to be satisfactory.

Determine student eligibility, approve or deny, enter into OISSInfo and SEVIS, give original form to student along with new DS-2019, and keep a copy on file.	
Approved by OISS ARO:	Date: ___/___/___

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Academic Training (AT) allows J-1 students to be trained in their field of study.

Please review the following information about Academic Training:

While AT is often employment, it is not a requirement that is a paid position – the purpose is experiential learning.

AT must provide training that is specific to the J-1 student's field of study.

J-1 students can engage in AT both BEFORE and AFTER completion of the program of study.

The total time available for AT is 18 months, or a period equal to the length of one's study, whichever is less.

A J-1 student who completes a doctoral degree in the U.S. and is offered a post-doctoral position may be granted a second period of 18 months on AT.

A J-1 student **must** be authorized for AT by OISS within 30 days of completion of study in order to receive AT.

Your completion date could be either:

- The last day of the last semester in which you are enrolled, **or**
- The date your dissertation is submitted, as long as your dissertation submission date is within 30 days of the last day of the last semester in which you are enrolled.

Please Note: If you intend to remain a regular J-1 student while completing dissertation revisions *after the oral defense is completed*, please note that you must either have AT authorization or enroll for one credit no later than the 30th day of the semester following your defense in order to maintain your J-1 visa status.

A completed **AT application** consists of the following documents, submitted to an International Student Advisor at OISS during walk-in advising hours (Monday through Friday, 1pm-3pm) or by appointment:

- Advisor's Endorsement (attached to this sheet)
- Passport
- I-94 Card or I-94 Print-Out (www.cbp.gov/i94)
- DS-2019
- Signed offer letter from prospective employer/AT host on letterhead giving the following information:
 - Starting and ending dates of training
 - Position title
 - Wage/salary
 - Brief job description
 - Hours per week
 - Location of employment (address)

If requesting post-completion AT and not fully funded by AT employer, J-1 student must provide proof of funds for self (at minimum \$1,500/month) and any J-2 dependents (spouse - \$5,000/yr; child - \$3,000/yr)

Please Note: A J-1 student may work off-campus (in or out of one's field of study) before completion of study without using up any AT time by obtaining work permission from an International Student Advisor and/ or program sponsor. *This is only possible if the student can show serious, unanticipated financial need.*

INSURANCE REQUIREMENTS:

Federal Regulations require that all J-1 and J-2 visa holders carry health insurance at all times, **including during Academic Training**. Minimum health insurance requirements for J visa holders are as follows:

- * \$100,000 per accident/illness
- * \$25,000 for repatriation
- * \$50,000 for medical evacuation
- * Maximum \$500 deductible

When the period of J-1 post-completion AT is concluded, the student must file a departure form with OISS and either depart the U.S. or file for a change of visa status within 30 days of the completion of AT.