

**Non-tenured Faculty Teaching Observation  
Classroom Observation Worksheet**

This form is provided to focus attention on qualities that represent good teaching as defined by the College of Music. It is for individual committee member use only and need not be submitted.

**Instructor:** \_\_\_\_\_ **Reviewer:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<p><u>Teacher Organization</u>                  Class Begins and Ends on Time;                  Class is Related to Previous Sessions and Overall Goals;                  Is Prepared for the Class;                  Uses Time Efficiently;                  Prepares/Provides Appropriate Classroom Materials;                  Class Objectives are Clearly Stated and Progress Toward Goals is Realized;</p>	
<p><u>Content Knowledge</u>                  Information Presented Reflects and Incorporates Current Research;                  Information is Accurate According to the Standards in the Field;                  Instructor Identifies Sources, Perspectives, and Authorities in the Field;</p>	
<p><u>Variety and Pacing of Instruction</u>                  Instructor Employs a Variety of Instructional Strategies;                  Student Participation is Encouraged;                  Pacing of Class is Appropriate                      For Student Understanding                      For Maintaining Student Interest                      For Realization of Session Goals                  Teaching Techniques are Appropriate to Goals;                  Maintains and Stimulates Student Interest in the Topic;                  Instructor Pauses to Let Students Ask Questions or Express Concerns;</p>	
<p><u>Presentation Skills</u>                  Appropriateness of Instructor's Voice, Mannerisms, Gestures, Eye-Contact, Fluency;</p>	
<p><u>Teacher-student rapport</u>                  Interaction with Students is Appropriate;                  Instructor Responds to Student Questions or Concerns;                  Relevance of Class Discussion;                  Instructor Uses Positive Feedback;                  Instructor Uses Incorporates Student Ideas in Discussion;                  Instructor Relates to Many Kinds of Students and is Sensitive to Varying Levels of Abilities and Accomplishments;</p>	
<p><u>Clarity</u>                  New Concepts and Terms are Defined;                  Complex Information is Elaborated and Explained Appropriately and Adequately;                  Central Ideas or Concepts Are Emphasized;                  Course Material is Presented Clearly and is Related to Other Musical Applications;</p>	