# College of Music - Graduate Handbook 2021-22

## **DEGREE REQUIREMENTS**

Information in this section can be found in its entirety in MSU Academic Programs (http://www.reg.msu.edu/AcademicPrograms/)

Descriptions of the degree programs, organized by fields of study, are presented below. All of the graduate degree programs offered by the College of Music have been accredited by the National Association of Schools of Music.

For additional information about graduate programs in the College of Music, contact the Associate Dean for Graduate Studies.

## Graduate Degree Programs

The College of Music offers the graduate degree programs that are listed below:

## **Master of Arts**

Musicology

## Master of Music

- Collaborative piano
- Jazz studies
- Music composition
- Music conducting
- Music education
- Music performance
- Music theory
- Piano pedagogy

## **Doctor of Musical Arts**

- Collaborative Piano
- Music composition
- Music conducting
- Music performance

## **Doctor of Philosophy**

Music education

#### Collaborative Piano

### Master of Music

In addition to meeting the requirements of the University and of the College of Music, students must meet the requirements specified below.

#### Admission

To be considered for admission to the Master of Music degree program in collaborative piano, an applicant must present a live performance audition before and be interviewed by a committee of faculty in the piano area, including the director of the collaborative piano program. For an applicant who has a Bachelor of Music degree in piano performance from Michigan State University, the live performance audition may be waived at the discretion of the faculty in the piano area.

With the approval of the faculty in the piano area, an applicant may be considered for admission to the program on the basis of a high-quality audio recording of a recent performance including a solo piano work, one vocal-piano work, and one instrumental-piano work. An applicant who submits an audio recording may be admitted only on **provisional** status pending the presentation of a live performance audition before and an interview with the faculty in the piano area. The live performance and the interview must be completed before the end of the first semester of enrollment in the program and must meet the requirements of the piano area.

To be admitted to the Master of Music degree program in collaborative piano on regular status, an applicant must have:

- 1. A bachelor's degree in piano performance from a recognized educational institution, or have completed the courses in music performance that are required for the Bachelor of Music in piano performance from Michigan State University or their equivalents.
- 2. Presented a live performance audition and interview that was acceptable to the committee of faculty from the piano area.

## Requirements for the Master of Music degree in Collaborative Piano

The program is available only under Plan B (without thesis). A total of 30 credits is required for the degree. The student's program of study must be approved by the student's academic advisor. The student must meet the requirements specified below:

1.

Complete all of the following courses (18 credits):	CREDITS
MUS 841 Seminar in Advanced Collaborative Piano Techniques	4
MUS 849 Piano Performance	2
MUS 850A Piano	4
MUS 850B Collaborative Piano	2
MUS 856 Chamber Music	2
MUS 896 Recital Performance (1cr each semester of enrollment)	4

- 2. Complete two courses in music theory at the 400 level or above.
- 3. Complete a 3-credit course in music history at the 400 level or above.
- 4. Complete 3 to 5 elective credits in music courses at the 400-level or above, exclusive of additional credits in MUS 849, MUS 850A, MUS 850B, and MUS 896.
- 5. Participate in music activities during <u>four</u> semesters of enrollment in the program. The activities must be approved by the student's academic advisor and must involve piano accompanying.
- 6. Successful completion of the oral certification examination.

7. Complete 3 collaborative recitals. The faculty of the piano area must approve each recital in a pre-recital hearing. An AUDIO recording and program of each of the recitals is required and must be submitted to the Graduate Studies Office, via FileDepot. See page 108 for instructions.

#### **Doctor of Musical Arts**

In addition to meeting the requirements of the University and of the College of Music, students must meet the requirements specified below.

### Admission

To be admitted to the Doctor of Musical Arts degree program in collaborative piano on regular status, an applicant must have:

- 1. A master's degree in music from a recognized educational institution or a total of 30 credits of approved graduate course work.
- 2. Presented a live performance audition acceptable to the committee appointed by the Dean of the College of Music.

Applicants must present a live 40-minute audition, including 30 minutes of performance that demonstrates proficiency in solo performance and instrumental and vocal accompanying and approximately 10 minutes of discussion on one or more of the works, that is acceptable to the committee appointed by the Dean of the College of Music.

Applicants must also be prepared to respond to questions from the audition panel on the entire program.

With the approval of the faculty in the piano area, an applicant may be considered for admission to the program on the basis of a high-quality audio recording of a recent performance rather than based on a live performance audition. An applicant who submits an audio recording may be admitted only on **provisional** status pending the presentation of a live performance audition before a faculty committee appointed by the Dean of the College of Music. The audition must be presented before the end of the first semester of enrollment in the program.

## **Guidance Committee**

The Associate Dean of Graduate Studies or their designee must be a member of the student's guidance committee and must serve as its chairperson. The Director of Collaborative Piano, a second faculty member from the piano area, one faculty member from the area of music ology, and one faculty member from the area of music theory must be members of the student's guidance committee. In instances where additional expertise would be beneficial, it is recommended that the guidance committee include a faculty member from within or outside the College of Music.

## Requirements for the Doctoral of Musical Arts Degree in Collaborative Piano

Each student in the program has a major professor who provides instruction in collaborative, oversees the musical content of the student's program, guides the preparation of required recitals, oversees the preparation of the scholarly paper, lecture-recital(s) and the final oral examination. Normally, the student studies with the major professor for six semesters.

The student must meet the requirements specified below:

1.

Complete all of the following courses (11 credits)	CREDITS
MUS 830 Research Methods and Materials in Music	3
MUS 840 Chamber Music Literature with Piano	2
MUS 841 Seminar in Advanced Collaborative Piano Techniques	4
MUS 842 Vocal Coaching Techniques	2

2. Complete at least 6 credits of 800- or 900-level courses in musicology and three courses in music theory, as specified by the student's guidance committee

3. Demonstrate proficiency in two languages by completing two of the following options. Courses completed at another university may be used to satisfy this requirement.

a.		CREDITS
	FRN 101 Elementary French I	4
	MUS 219 French Diction for Singers	1
b.		CREDITS
	GRM 101 Elementary German I	4
	MUS 248 German Diction for Singers	1
c.		CREDITS
	ITL 101 Elementary Italian I	4

MUS 144 Italian Diction for Singers

- 4. Pass the written comprehensive examinations in musicology and music theory. Students become eligible to take the comprehensive examination in either of these areas during the semester in which they are completing the required course work in that area.
- 5. Complete the following requirements in lieu of 24 credits of Music 999, a doctoral dissertation, and a final oral examination in defense of the dissertation:
  - a. Complete 24 credits of Music 996 \*. These credits must include at least six semesters of collaborative piano, at least three semesters of applied piano and at least two semesters of collaborative performance of vocal repertoire. These requirements may be met concurrently \* MUS 996:005 Collab.Piano (17 credits), MUS 996:001, MUS 996:005, or MUS 996:006 Piano Perf (3 credits: 1 during each of 3 semesters) and MUS 996:028 Vocal Coaching (4 credits)
  - b. Perform <u>five</u> public collaborative recitals that have been approved by a committee of faculty from the student's area, two of which must be presented within two consecutive semesters, excluding summers. Two of the recitals must be instrumental recitals; two of the recitals must be vocal recitals. The fifth recital may be either an instrumental or vocal recital. An AUDIO recording and program of each of the recitals is required and must be submitted to the Graduate Studies Office, via FileDepot. See page 108 for instructions.
  - c. Complete one of the following three options:
    - i. Present a <u>lecture-recital</u> twice, first to the student's guidance committee as part of an oral examination and then to the public <u>and</u> submit a <u>scholarly paper</u> upon which the lecture-recital is based. In no case may the lecture-recital be presented publicly until it has been approved by the committee. The oral examination will be a defense of the lecture-recital and the paper. A recording of the lecture-recital is required and must be submitted to the Graduate Studies Office.
    - ii. Present <u>two lecture-recitals</u>. Each lecture-recital must be presented twice, first to the student's guidance committee as part of an oral examination and then to the public. In no case may the lecture-recital be presented publicly until it has been approved by the committee. **Each** oral examination will be a defense of one of the lecture-recitals. A recording of **each** lecture-recital is required and must be submitted to the Graduate Studies Office.
    - iii. With the unanimous consent of the student's guidance committee, submit a **scholarly paper** of major scope, comparable to a traditional dissertation, and take a final oral examination based on the paper.

Proposal Approval paperwork for each lecture-recital and the scholarly paper must be approved in writing by all members of the guidance committee no less than SIX months before the oral examination on that lecture-recital may occur. A recording of the public lecture-recital(s) and the scholarly paper will be retained by the

College as part of the permanent degree record.

https://www.music.msu.edu/assets/aa\_BLANK\_Proposal\_Acceptance\_2016\_-\_FILLABLE\_1.pdf\_ and https://www.music.msu.edu/assets/FileDepotdirections.pdf

In the case of (1) and (3) above, the student must have completed successfully all of the required course work (with the exception of Music 996 Doctoral Recital Performance), the comprehensive examination, the required public recitals, and the scholarly paper before the final oral examination may occur.

In the case of (2) above, the student must have completed successfully all of the required course work (with the exception of Music 996), the comprehensive examination, and the required public recitals before either of the oral examinations may occur.

#### **Academic Standards**

Doctoral study presumes continuing excellence in course work, reading, and writing. A student may accumulate no more than 6 credits with a grade below 3.0 in courses that are to be counted toward the degree.

With regard to 4. (c) (1) above, the student's performance on the lecture-recital and the related scholarly paper and the final oral examination based on the lecture-recital and the paper must be approved by the members of the student's guidance committee with not more than one dissenting vote. Should the committee fail to accept the student's performance on the lecture-recital and the related paper or the final oral examination, the student shall be allowed to repeat the performance of the lecture-recital or to revise the related paper or to repeat the final oral examination. The lecture-recital must be repeated or the paper revised or the oral examination repeated within one year, during a fall or spring semester.

With regard to 4. (c) (2) above, the student's performance on each of the two lecture-recitals and the final oral examination based on each lecture-recital must be approved by the members of the student's guidance committee with not more than one dissenting vote. Should the committee fail to accept the student's performance on either lecture-recital or the final oral examination, the student shall be allowed to repeat the performance of the lecture-recital or to repeat the final oral examination. The lecture-recital must be repeated or the oral examination repeated within one year, during a fall or spring semester.

With regard to 4. (c) (3) above, the student's performance on the scholarly paper and the final oral examination based on the paper must be approved by the members of the student's guidance committee with not more than one dissenting vote. Should the committee fail to accept the student's performance on the paper or the final oral examination, the student shall be allowed to revise the related paper or to repeat the final oral examination. The paper must be revised or the oral examination repeated within one year, during a fall or spring semester.

## Jazz Studies

## Master of Music

In addition to meeting the requirements of the University and of the College of Music, students must meet the requirements specified below.

## Admission

To be considered for admission to the Master of Music degree program in jazz studies, an applicant must present a live performance audition before a committee of faculty in the jazz studies area, including the director of the jazz studies program, and take the Jazz Musicianship Proficiency Examination.

For an applicant who has a Bachelor of Music degree in jazz studies from Michigan State University, the live performance audition may be waived at the discretion of the faculty in the jazz studies area.

With the approval of the faculty in the jazz studies area, an applicant may be considered for admission to the program on the basis of a high-quality audio recording of a recent jazz performance.

An applicant who submits an audio recording may be admitted only on **provisional** status pending the presentation of a live performance audition before the faculty in the jazz studies area and taking the Jazz Musicianship Proficiency Examination. The live performance and the proficiency examination must be completed before the end of the first semester of enrollment in the program and must meet the requirements of the jazz studies area.

To be admitted to the Master of Music degree program in jazz studies on regular status, an applicant must have:

- 1. A bachelor's degree in jazz studies, music performance, or music education from a recognized educational institution.
- 2. Presented a live performance audition that demonstrates technical and improvisational skill equivalent to the level of MUS 304: Advanced Jazz Musicianship IV.
- 3. Demonstrated proficiency in the knowledge of jazz theory and jazz piano proficiency by passing the Jazz Musicianship Proficiency Examination with a grade of 3.5 or better.

### Requirements for the Master of Music degree in Jazz Studies

The program is available only under Plan B (without thesis). A total of 35 credits is required for the degree. The student's program of study must be approved by the student's academic advisor. The student must meet the requirements specified below:

1.

Complete all of the following courses (27 credits)	CREDITS
MUS 400 Jazz Arranging and Composition I * (with MUS 800)	2
MUS 401 Jazz Arranging and Composition II ** (with MUS 800)	2
MUS 438 Jazz Pedagogy I *	2
MUS 439 Jazz Pedagogy II **	2
MUS 800 Advanced Jazz Arranging and Composition ***	2
MUS 801 Advanced Jazz Improvisation I (Fall of Even Years)	2
MUS 802 Advanced Jazz Improvisation II (Spring of Odd Years)	2
MUS 810 Graduate Jazz History **	3
MUS 885 Advanced Jazz Styles and Analysis I (Fall of Odd Years)	2
MUS 886 Advanced Jazz Styles and Analysis II (Spring of Even Years	2
MUS 896 Graduate Recital Performance ***	4
MUS 964 Seminar in College Music Teaching (Fall and Spring of Even Years)	2

<sup>\*</sup> Course is offered **only** in Fall semester

2.

Complete 4 credits of one of the following courses \*:

	9
MUS 850J Jazz Piano	MUS 854J Jazz Brass
MUS 852J Jazz Strings	MUS 855J Jazz Percussion
MUS 8531 Jazz Woodwinds	

<sup>\*</sup> Usually taken during the first two semesters (2 credits per semester).

3. Complete 1 credit in a music course at the 400-level or above, , <u>exclusive of additional MUS 896 credits or additional credits in your major instrument</u>. Please see Electives list under the 'Advising Materials' section.

<sup>\*\*</sup> Course is offered **only** in Spring semester

<sup>\*\*\*</sup> Course is offered every Fall semester and every Spring semester

4. Participate in music activities during four semesters of enrollment in the program. The activities must be approved by the student's academic advisor. For Jazz Woodwind and Brass students, this requirement must be met by playing in Jazz Orch I, II, or III. For Rhythm Section (Bass, Drum Set, Guitar, Piano) students, this requirement must be met by playing in one of the following: Jazz Orch I,II, or III or Jazz Octect I, II, III, or IV. Students will also be assigned to Jazz Combos during all four semesters.

5.

Complete 3 credits in one of the following courses	Credits
MUS 861 Seminar in Psychology of Music Education	3
MUS 862 Seminar in Music Curriculum and Methodology	3
MUS 863 Seminar in Sociology of Music Education	3

- 6. Complete one recital. The faculty of the jazz studies area must approve the recital in a pre-recital hearing. An AUDIO recording and program of the recital is required and must be submitted to the Graduate Studies Office, via FileDepot. See page 108 for instructions.
- 7. Successful completion of the oral final certifying examination.

## Music Composition

## **Master of Music**

In addition to meeting the requirements of the University and of the College of Music, students must meet the requirements specified below.

## <u>Admission</u>

To be considered for admission to the Master of Music degree program in music composition, an applicant must submit to the College of Music two original compositions representative of the applicant's creative work. Applicants are encouraged (but not required) to include in the application portfolio audio CD or video recordings of performances of all musical scores they submit. "Live" recordings are preferred, but MIDI realizations are acceptable.

To be admitted to the program on regular status, an applicant must have a bachelor's degree in music composition from a recognized educational institution, or the applicant must have completed the courses in music composition that are required for the Bachelor of Music degree in composition at Michigan State University or their equivalents.

## Requirements for the Master of Music Degree in Music Composition

The program is available only under Plan A, for which an original composition is required in lieu of a thesis. A total of 33 credits are required for the degree. The student's program of study must be approved by the student's academic advisor. The student must meet the requirements specified below:

1.

Complete all of the following courses (21 credits)	Credits
MUS 422 Music of the 20th-Century	2
MUS 892A Seminar in Mus of the 20th-Century	1
MUS 871 Adv. Tonal Counterpoint	3
MUS 880 Composition	4
MUS 881 Seminar in Composition	4
MUS 978 Late 20th-and 21st-Century Techniques	2
MUS 899 Master's Thesis Research	4

2. Complete 8 credits from the courses in Group A and Group B below with at least 2 but not more than 4 credits from Group B:

a.

b.

Group A	
MUS 870 Adv. Modal Counterpoint	3
MUS 872 Tonal Forms	2
MUS 873 Early 20 <sup>th</sup> -Century Techniques	2
MUS 874 Schenkerian Analysis	2
MUS 877 Scoring for Orchestra & Band	2
MUS 878 Advanced Scoring for Orchestra & Band	2
MUS 879 Tonal Literature & Analysis	3
MUS 970 Pedagogy of Theory I	3
MUS 971 Pedagogy of Theory II	3
MUS 977 Schenkerian Analysis II	3
C P	
Group B	
MUS 882 Composition with Computers	2
MUS 883 Advanced Computer Music Projects	2

\* PHL 474 Aesthetic Theory and Modernism

Note. Either MUS 970 or 971, but not both of those courses, may be used to satisfy the requirements referenced in item 2a.

Note. Either MUS 874 or 977, but not both of those courses, may be used to satisfy the requirements referenced in item 2a

- \* PHL 474 may be counted toward the requirements for the degree only if it is taught by a faculty member in the College of Music.
  - 3. Complete 4 credits in music performance at the 800–900-level or 2 credits in music performance at the 800-900 level and 2 credits in conducting at the 800-900 level.
  - 4. Participate in music activities during 2 semesters of enrollment in the program. The activities must be approved by the student's academic advisor and must be selected from chamber music, chorus, jazz band or ensemble, orchestra, wind ensemble or new music ensemble.
  - 5. Successful completion of the oral final certifying examination and submission of the completed composition to the Graduate Studies Office via <a href="musgrad@msu.edu">musgrad@msu.edu</a>.

## **Doctor of Musical Arts**

In addition to meeting the requirements of the University and of the College of Music, students must meet the requirements specified below.

#### Admission

To be considered for admission to the Doctor of Musical Arts degree program in music composition, an applicant must submit to the College of Music two original compositions representative of the applicant's creative work. Applicants are encouraged (but not required) to include in the application portfolio audio CD or video recordings of performances of all musical scores they submit. "Live" recordings are preferred, but MIDI realizations are acceptable.

To be admitted to the program on regular status, an applicant must have a master's degree in music composition from a recognized educational institution or a total of 30 credits of approved course work.

#### **Guidance Committee**

A faculty member in the area of music composition must serve as the chairperson of the student's guidance committee. One additional faculty member in the area of music composition, one faculty member in the area of music theory, and one faculty member in the area of music history must also be members of the student's guidance committee. Each student in the program has a major professor who provides instruction in music composition, oversees the preparation of the original composition, and oversees the final oral examination based upon that composition.

#### Requirements for the Doctor of Musical Arts Degree in Music Composition

The student must:

- 1. Complete MUS 830 Research Methods and Materials in Music and the courses in music composition, music theory, and musicology that are specified by the student's guidance committee.
- 2. Complete any cognate area and related courses that are specified by the student's guidance committee.
- 3. Pass the written comprehensive examinations in composition, musicology, and music theory. Students become eligible to take the comprehensive examination in each of these areas during the semester in which they are completing the required course work in that area, with the exception of MUS 998 credits.
- 4. Complete the following requirements in lieu of 24 credits of MUS 999, a dissertation, and a final oral examination over the dissertation:
  - a. Complete 24 credits of MUS 998.
  - b. Submit an original music composition. The composition must be acceptable to the student's guidance committee.
- 5. The student must have completed successfully all of the required course work (with the exception of MUS 998), the comprehensive examinations, and the original composition before the final oral examination may be scheduled.

A copy of the composition referenced in item 4 will be retained by the College as part of the permanent degree record.

#### **Academic Standards**

Doctoral study presumes continuing excellence in course work, reading, and writing. A student may accumulate no more than 6 credits with a grade below 3.0 in courses that are to be counted toward the degree. Credit will not be awarded for any course in which the student receives a grade less than 2.0

The student's original composition and the student's performance on the final oral examination based on the composition must be approved by the members of the student's guidance committee with not more than one dissenting vote. Should the committee fail to accept either the student's composition or the student's performance on the final oral examination based on the composition, the student shall be allowed to rewrite the composition or to repeat the final oral examination based on the composition only once. The composition must be rewritten or the examination must be retaken within one year, during a Fall or Spring semester.

Music Conducting – Wind, Choral and Orchestral

## Master of Music

In addition to meeting the requirements of the University and of the College of Music, students must meet the requirements specified below.

### Admission

To be admitted to the Master of Music degree program in music conducting on regular status, an applicant must have:

- 1. A bachelor's degree in music from a recognized educational institution, or have completed the courses in music that are required for a bachelor's degree in music from Michigan State University or their equivalents.
- 2. Presented a live performance audition that was acceptable to the committee of faculty in conducting.

When applying for admission to the Master of Music degree program in music conducting, an applicant must specify one of the following three **major** areas: wind conducting, choral conducting, or orchestral conducting.

With the approval of the faculty in an applicant's *major* area, an applicant may be considered for admission to the program on the basis of a high–quality recording of a recent performance, rather than on the basis of a live performance audition. An applicant must submit a video recording showing a front view of the applicant conducting a minimum of 10 minutes. An applicant who submits a recording may be admitted only on *provisional* status pending the presentation of a live conducting audition before a faculty committee in the applicant's *major* area. The audition must be presented before the end of the first semester of enrollment in the program. The audition must be in the **major** area of conducting that the applicant specifies.

To schedule an audition, an applicant should contact the College of Music Admissions Office. An applicant who selects the **orchestral conducting** area must obtain a list of required repertoire from the Director of Orchestras in the College of Music.

## Requirements for the Master of Music Degree in Conducting

The student must meet the requirements for one of the following three major areas of conducting: wind conducting, choral conducting, or orchestral conducting.

#### **Wind Conducting**

The program is available only under Plan B (without thesis). A total of 30 credits is required for the degree. The student's program of study must be approved by the student's academic advisor. The student must meet the requirements specified below:

1.

Complete all of the following courses (17 credits):	Credits
MUS 858A Seminar in Wind Conducting	6
MUS 897 Concert Conducting	4

The student must conduct a full program in a public choral concert, or conduct a series of pieces in two or more public band concerts. A program of each recital is required and must be submitted to the Graduate Studies Office, via FileDepot. See page 108 for instructions.

- 1. Complete 6 credits in musicology at the 400-level or above and two courses in music theory (4 to 6 credits) at the 400-level or above (10 to 12 credits).
- 2. Complete 8 to 10 elective credits in music courses at the 400-level or above, <u>exclusive of additional MUS 897 credits</u>. Please see Electives list under the 'Advising Materials' section.
- 3. Participate in music activities during two semesters of enrollment in the program. The activities must be approved by the student's academic advisor and must involve band.

#### **Choral Conducting**

The program is available only under Plan B (without thesis). A total of 30 credits is required for the degree. The student's program of study must be approved by the student's academic advisor. The student must meet the requirements specified below:

1.

Complete all of the following courses (17 credits):	Credits
MUS 857 Seminar in Choral Literature	6
MUS 858B Seminar in Orchestral Conducting	1
MUS 858C Seminar in Choral Conducting	6
MUS 891 Score Study and Interpretation Through String Bowing	1
MUS 897 Concert Conducting	4

The student must conduct a full program in a public choral concert, or conduct a series of pieces in two or more public choral concerts. A program of each recital is required and must be submitted to the Graduate Studies Office, via FileDepot. See page 108 for instructions.

- 2. Complete 6 credits in music history at the 400-level or above and two courses in music theory (4 to 6 credits) at the 400-level or above (10 to 12 credits).
- 3. Complete 3-5 elective credits in music courses at the 400-level or above, <u>exclusive of additional MUS 897 credits</u>. Please see Electives list under the 'Advising Materials' section.
- 4. Demonstrate proficiency in French, German, Italian, English, and Latin through an assessment administered as part of the audition process.

Lack of proficiency in any language must be addressed by enrolling in MUS 845 Secondary or Specialist Emphasis: Voice, which will focus on repertoire in the deficient language(s) and will include a jury for the voice faculty

- 5. Demonstrate proficiency in vocal pedagogy by taking MUS 340 Methods and Literature for Voice. These credits will not count toward the 30 credits required for the degree. This requirement will be waived if the student's transcript shows successful completion of a similar course previously.
- 6. Participate in music activities during two semesters of enrollment in the program. The activities must be approved by the student's academic advisor and must involve choir.

## **Orchestral Conducting**

The program is available only under Plan B (without thesis). A total of 30 credits is required for the degree. The student's program of study must be approved by the student's academic advisor. The student must meet the requirements specified below:

1.

Complete both of the following courses (10 credits):	Credits
MUS 858B Seminar in Orchestral Conducting	6
MUS 897 Concert Conducting	4

The student must conduct a full program in a public choral concert, or conduct a series of pieces in two or more public orchestral concerts. A program of each recital is required and must be submitted to the Graduate Studies Office, via FileDepot. See page 108 for instructions.

- 2. Complete 6 credits in music history at the 400-level or above and two courses in music theory (4 to 6 credits) at the 400-level or above (10 to 12 credits).
- 3. Complete 1 to 4 credits in music performance at the 800–900-level.
- 4. Complete 4 to 9 elective credits in music courses at the 400-level or above, <u>exclusive of additional MUS 897 credits</u>. Please see Electives list under the 'Advising Materials' section.
- 5. Demonstrate proficiency in French, German, Italian, English, and Latin through an assessment administered as part of the audition process. Lack of proficiency in any language must be addressed by enrolling in MUS 845 Secondary or Specialist Emphasis: Voice, which will focus on repertoire in the deficient language(s) and will include a jury for the voice faculty.
- 6. Participate in music activities during two semesters of enrollment in the program. The activities must be approved by the student's academic advisor and must involve orchestra.

#### Academic Standards

A grade of 3.0 or higher is required for MUS 897.

## **Doctor of Musical Arts**

In addition to meeting the requirements of the University and of the College of Music, students must meet the requirements specified below.

#### Admission

To be admitted to the Doctor of Musical Arts degree program in music conducting on regular status, an applicant must have:

- 1. A master's degree in music from a recognized educational institution or a total of 30 credits of approved graduate course work.
- 2. Presented a live performance audition that was acceptable to the committee appointed by the Dean of the College of Music.

When applying for admission to the Doctor of Musical Arts degree program with a major in music conducting, an applicant must specify one of the following three **major** areas: wind conducting, choral conducting, or orchestral conducting.

With the approval of the faculty in an applicant's *major* area, an applicant may be considered for admission to the program on the basis of a high–quality recording of a recent performance, rather than on the basis of a live performance audition. An applicant must submit a video recording showing a front view of the applicant conducting a minimum of 10 minutes. An applicant who submits a recording may be admitted only on *provisional* status pending the presentation of a live performance audition before a faculty committee appointed by the Director of the College of Music. The audition must be presented before the end of the first semester of enrollment in the program. As part of the audition, an applicant must present a 10–minute lecture on a topic related to conducting.

The applicant may be asked to conduct a live performance group or to illustrate appropriate conducting techniques in relation to printed scores. The applicant may submit video and audio recordings of performances that he or she has conducted. For additional information about the Doctor of Musical Arts degree program in conducting, contact the Director of Bands, the Director of Choral Activities, or the Director of Orchestras in the College of Music.

#### **Guidance Committee**

The Associate Dean for Graduate Studies or their designee must be a member of the student's guidance committee and must serve as its chairperson. At least two faculty members in the student's conducting area, one faculty member in the area of music theory, and one faculty member in the area of musicology must also be members of the student's guidance committee.

Each student in the program has a major professor who provides instruction in the student's major area, oversees the musical content of the student's program, guides the preparation of required conducting appearances, oversees the preparation of the scholarly paper, and oversees the final oral examination. Normally, the student studies with the major professor for four semesters. In instances where additional expertise would be beneficial it is recommended that the guidance committee include an additional faculty member from within or outside the College of Music.

#### Requirements for the Doctoral of Musical Arts Degree in Conducting

The student must:

1.

Complete 8 credits from the following courses:	Credits
MUS 958A Seminar in Wind Conducting	8
MUS 958B Seminar in Orchestral Conducting	8
MUS 958C Seminar in Choral Conducting	8

- 2. Complete a minimum of 3 credits in Music 830 Research Methods and Materials in Music, three courses in music theory at the 800- or 900-level, and at least 6 additional credits of 800 or 900-level courses in music history as specified by the student's guidance committee.
- 3. Complete at least 6 credits of electives, as specified by the student's guidance committee. Please see Electives list under the 'Advising Materials' section for a list of options.
- 4. Pass the written comprehensive examinations in musicology and music theory and two examinations related to the student's area of conducting. One of these will be a take-home examination. The other will be taken on the MSU campus. Students become eligible to take the comprehensive examination in each of these areas during the semester in which they are completing the required course work in that area.
- 5. Complete the following requirements in lieu of 24 credits of MUS 999, a doctoral dissertation, and a final oral examination in defense of the dissertation:
  - a. Complete 24 credits of MUS 997 Doctoral Conducting.
  - b. Direct various ensembles on four different programs containing repertoire which demonstrates the ability to program creatively, to execute music in various period styles and forms, and to work effectively with diverse groups.

Performing groups for the required conducting appearances may be ensembles from the College of Music, or any school, church, or community musical ensemble able to meet the demands of the repertoire. Two of the first three conducting appearances must be presented within six calendar months of each other. The first three conducting appearances will be graded by the major professor and by at least one other faculty member in the student's major area. The fourth conducting appearance must involve a complete program. This appearance will be graded by all of the members of the student's guidance committee with the exception of the Associate Dean for Graduate Studies.

Every conducting appearance must be video recorded in the format specified by the student's major professor. With the prior approval of the student's major professor, any of the four required conducting appearances may take place off campus. In the event that a conducting appearance is off campus, the grade may be based on an evaluation of the video recording of the appearance.

A program of each recital is required and must be submitted to the Graduate Studies Office, via FileDepot. See page 108 for instructions.

c. Submit a scholarly paper exhibiting a thorough understanding of a significant and relevant topic approved by the student's guidance committee and take a final oral examination of approximately two hours based on the paper.

A proposal for the document must be approved in writing by all members of the guidance committee no less than one calendar year before the oral examination can occur.

The student must have completed successfully all of the required course work (with the exception of Music 997), the comprehensive examinations, the four conducting appearances, and the scholarly paper before the final oral examination may take place.

A final copy of the document will be retained by the college as part of the permanent degree record. This final copy must be approved by the guidance committee and submitted to the Graduate Studies Office before the degree can be completed.

- 6. Students majoring in choral conducting must complete MUS 891 Special Topics and enroll in the section on Score Study and Interpretation through String Bowing.
- 7. Students majoring in choral conducting must demonstrate proficiency in vocal pedagogy by taking MUS 340 Methods and Literature for Voice. These credits will not count toward those required for the degree. This requirement will be waived if the student's transcript shows successful completion of a similar course at another institution.
- 8. Students majoring in choral or orchestral conducting must demonstrate proficiency in French, German, Italian, English, and Latin through an assessment administered as part of the audition process. Lack of proficiency in any language must be addressed by enrolling in MUS 845 Secondary or Specialist Emphasis: Voice, which will focus on repertoire in the deficient language(s) and will include a jury for the voice faculty.

#### **Academic Standards**

Doctoral study presumes continuing excellence in course work, reading, and writing. A student may accumulate no more than 6 credits with a grade below 3.0 in courses that are to be counted toward the degree. Credit will not be awarded for any course in which the student receives a grade less than 2.0.

The student's performance on the final oral examination and the scholarly paper on which the examination is based must be approved by the members of the student's guidance committee with not more than one dissenting vote. Should the committee fail to accept the final oral examination or the paper, the student shall be allowed to repeat the final oral examination, or to rewrite the paper, only once.

The examination must be retaken, or the paper must be rewritten, within one year, during a Fall or Spring semester.

## Music Education

## **Master of Music**

In addition to meeting the requirements of the University and of the College of Music, students must meet the requirements specified below.

#### Admission

To be admitted to the Master of Music degree program in music education on regular status, an applicant must have a bachelor's degree in music education from a recognized educational institution, or have completed the courses in music education that are required for the Bachelor of Music degree in music education at Michigan State University or their equivalents.

The program is available under both Plan A (with thesis) and Plan B (without thesis). A total of 30 credits is required for the degree under Plan A or Plan B. The student's program of study must be approved by the student's academic advisor. The student must meet the requirements specified below:

## Requirements for the Master of Music Degree in Music Education (Plan A and Plan B)

1.

Complete four of the following courses in music education (12 credits):	Credits
MUS 860 Philosophical Consideration in Music Education	3
MUS 861 Seminar in Psychology of Music Education	3
MUS 862 Seminar in Music Curriculum and Methodology	3
MUS 863 Seminar in Sociology of Music Education	3
MUS 864 Research in Music Education	3

- 2. Complete a minimum of 10 credits including:
  - a. A minimum of 3 credits in graduate courses in musicology.
  - b. A minimum of 3 credits in graduate courses in music theory.
  - c. A minimum of 2 credits in graduate courses in music performance or music conducting.
  - d. A minimum of 2 credits of 800-level courses in music conducting, music performance, composition, music theory, or musicology.
- 3. Complete 4 additional credits in graduate courses within or outside the College of Music. Please see Electives list under the 'Advising Materials' section for a list of options.
- 4. A student who completes fewer than 1 credit of music performance in partial fulfillment of the requirements for the Master of Music degree with a major in music education must pass a performance test on an instrument or in voice. The test will be administered by one faculty member in music education and one faculty member in either instrumental or vocal music performance.
- 5. Participate in music activities during two semesters or two summer sessions of enrollment in the program. The activities must be approved by the student's academic advisor and must be selected from band, chorus, jazz band, and orchestra.

#### Additional Requirements for Plan A

1.

Complete the following course:	Credits
MUS 899 Master's Thesis Research	4

#### Additional Requirements for Plan B

- 1. Complete 4 additional credits in graduate courses in music education.
- 2. Pass a 3-hour written comprehensive examination.

### **Doctor of Philosophy**

In addition to meeting the requirements of the University and of the College of Music, students must meet the requirements specified below.

#### Admission

To be considered for admission to the Doctor of Philosophy degree program in music education, an applicant must:

- 1. Submit to the College of Music their master's thesis, if a thesis was required for the master's degree. An applicant who did not complete a thesis must submit a comparable sample of their academic or professional writing.
- 2. Have completed successfully at least three years of employment as a music teacher, as evidenced in letters of recommendation and other documents submitted in support of the application.
- 3. Include, in the letter required by the College, a 500- to 700-word essay about the applicant's professional experience and future professional goals.

To be admitted to the program on regular status, an applicant must have a master's degree in music education or a total of 30 credits of approved graduate course work.

Students who are admitted to the doctoral program in music education should have completed each of the following graduate courses with a grade of at least 3.0 (B):

- One music history course from the Baroque period or earlier (pre–1750)
- One music history course from the Classical period or later (post–1750), and
- One music theory course in advanced analysis.

A student who has not completed such courses will be required to complete those courses, in addition to completing the courses that are required for the doctoral degree.

#### **Guidance Committee**

The student's guidance committee, which must be formed in the first year of graduate study, should consist of an advisor, who must be a music education faculty member, two additional music education faculty members, and one member of the faculty in the student's cognate area.

#### Requirements for the Doctor of Philosophy Degree in Music Education

The student must:

- 1. Complete 24 credits of MUS 999 Doctoral Dissertation
- 2. Complete a minimum of 36 credits of course work as specified below:

MUS 964 Seminar in College Teaching

a. Music Education Core (14 or 15 credits):

All of the following (12 credits):	Credits
MUS 960 Seminar in Measurement in Music Education	3
MUS 962 Adv. Stud in the Philosophy of Music Education	3
MUS 965 Conducting Research in Music Education	3
MUS 966 Seminar in Qualitative Research in Music Education	3
One of the following courses (2 or 3 credits):	Credits
MUS 861 Seminar in Psychology of Music Education	3
MUS 862 Seminar in Music Curriculum and Methodology	3
MUS 863 Seminar in the Sociology of Music Education	3

- b. Music Cognate:
  - 9 credits in graduate courses in *one* of the following areas: composition, conducting, jazz, musicology, theory, or performance.
- c. Electives:
  - 12 credits in graduate courses within or outside the College of Music. Please see Electives list under the 'Advising Materials' section for a list of options.
- 3. Demonstrate competency in teaching. This requirement must be met by teaching a college-level music course or ensemble under the guidance of a faculty member.
- 4. Demonstrate competency in scholarship. This requirement must be met by writing and submitting for publication a scholarly paper on an aspect of music education and presenting the paper at an on-campus or off-campus colloquium that has been approved by the student's academic advisor.

## Master of Music Performance

## Master of Music

In addition to meeting the requirements of the University and of the College of Music, students must meet the requirements specified below.

#### **Admission**

When applying for admission to the Master of Music degree program in music performance, an applicant must specify one of the following three broad performance areas that he or she wishes to pursue: instrumental music, instrumental specialist, or vocal music.

An applicant who selects the **instrumental music** area must also specify the **major** instrument or group of instruments (e.g., piano, harp, flute, or percussion instruments) from the categories listed below:

- Brass and percussion: trumpet, horn, trombone, euphonium, tuba, and percussion
- Keyboard: piano
- Stringed instruments: harp, violin, viola, cello, double bass
- Woodwinds: flute, oboe, clarinet, saxophone, bassoon

An applicant who selects the **instrumental specialist** area must also specify one of the following three **major** specialises: brass instruments specialist, stringed instruments specialist, or woodwind instruments specialist.

- An applicant who selects **brass instruments specialist** must specify the major brass instrument and two secondary brass instruments.
- An applicant who selects **stringed instruments specialist** must specify the major stringed instrument and one secondary stringed instrument.
- An applicant who selects **woodwind instruments specialist** must specify the major woodwind instrument and three secondary woodwind instruments. (Refer to the categories listed above.)

To be considered for admission to the Master of Music degree program in music performance, an applicant must present a live performance audition before a committee of faculty in the applicant's broad performance area. For an applicant who has a Bachelor of Music degree in music performance from Michigan State University, the live performance audition may be waived at the discretion of the faculty in the applicant's **major** area. With the approval of the faculty in an applicant's **major** area, an applicant may be considered for admission to the program on the basis of a high–quality recording of a recent performance, rather than on the basis of a live performance audition.

An applicant who selects the instrumental music, instrumental specialist, or vocal music area must submit either an audio or a video recording. An applicant who submits a recording may be admitted only on provisional status pending the presentation of a live performance audition before a faculty committee in the applicant's broad performance area. The audition must be presented before the end of the first semester of enrollment in the program and must meet the requirements that are specified below.

The requirements for the audition are specified below:

1. **Instrumental music:** The audition must be on the **major** instrument or group of instruments that the applicant specifies.

#### 2. Instrumental specialist:

- a. **Brass instruments specialist:** The audition must be on the **major** brass instrument and on the two secondary brass instruments that the applicant specifies. If trombone is not the major instrument, it must be one of the secondary instruments.
- b. **Stringed instruments specialist:** The audition must be on the **major** string instrument and on the secondary stringed instrument that the applicant specifies. If the major instrument is violin or viola, the secondary instrument must be cello or double bass. If the major instrument is cello or double bass, the secondary instrument must be violin or viola.
- c. **Woodwind instruments specialist:** The audition must be on the **major** woodwind instrument and on one of the three secondary woodwind instruments that the applicant specifies.
- 3. Vocal music: The audition must be in voice.

To schedule an audition, an applicant should contact the College of Music Admissions Office.

To be admitted to the Master of Music degree program in music performance on regular status, an applicant must have:

- 1. A bachelor's degree in music performance from a recognized educational institution, or have completed the courses in music performance that are required for the Bachelor of Music degree in music performance from Michigan State University or their equivalents.
- 2. Presented a live performance audition that was acceptable to the committee of faculty in the broad performance area.

When applying for admission to the Master of Music degree program in music performance, an applicant must specify one of the following three broad performance areas that he or she wishes to pursue: instrumental music, instrumental specialist, or vocal music.

## Requirements for the Master of Music Degree in Music Performance

The student must meet the requirements for one of the following three broad areas of music performance: instrumental music, instrumental specialist, or vocal music.

#### **Instrumental Music**

The student must meet the requirements for one of the following five major areas of instrumental music: piano, brass instruments, stringed instruments, woodwind instruments, or percussion instruments:

#### 1. Piano

The program is available only under Plan B (without thesis). A total of 30 credits is required for the degree. The student's program of study must be approved by the student's academic advisor. The student must meet the requirements specified below:

a. Complete all of the following courses (14 credits) | CREDITS

MUS 849 Piano Performance	2
MUS 850A Piano *	6
MUS 856 Chamber Music	2
MUS 896 Recital Performance	4

<sup>\*</sup> Usually taken during the first two semesters (3 credits per semester).

All students enrolled in the Master of Music degree program with piano as the major area are required to complete 1 credit of MUS 849 during each semester of enrollment in MUS 850A.

Students who enroll in MUS 850A for more than 2 semesters are required to complete more than 2 credits of MUS 849 and may be required to complete more than 30 credits for the degree.

One movement of a concerto with orchestra or second piano accompaniment must be included in the piano recital performance.

- b. Complete 6 credits in musicology at the 400-level or above and two courses in music theory (4 to 6 credits) at the 400-level or above (10 to 12 credits).
- c. Complete 4 to 6 elective credits in music courses at the 400-level or above, <u>exclusive of additional MUS 896 credits or additional credits in your major instrument</u>. Please see Electives list under the 'Advising Materials' section.
- d. Participate in music activities during two semesters of enrollment in the program. The activities must be approved by the student's academic advisor and must involve piano accompanying.

#### 2. Brass Instruments

The program is available only under Plan B (without thesis). A total of 30 credits is required for the degree. The student's program of study must be approved by the student's academic advisor. The student must meet the requirements specified below:

a.

<b>Complete the following courses (4 credits)</b>	Credits
MUS 896 Recital Performance	4

The recital performance must be on the student's major instrument.

b.

Complete one of the following courses (6 credits) *	Credits
MUS 854A Trumpet	6
MUS 854B Horn	6
MUS 854C Trombone	6
MUS 854D Euphonium	6
MUS 854E Tuba	6

<sup>\*</sup> Usually taken during the first two semesters (3 credits per semester).

- c. Complete 6 credits in musicology at the 400-level or above and two courses in music theory (4 to 6 credits) at the 400-level or above (10 to 12 credits).
- d. Complete 8 to 10 elective credits in music courses at the 400-level or above, <u>exclusive of additional MUS 896 credits or additional credits in your major instrument</u>. Please see Electives list under the 'Advising Materials' section.
- e. Participate in music activities during two semesters of enrollment in the program. The activities must be approved by the student's academic advisor and must be selected from band, jazz band, and orchestra.

#### 3. Stringed Instruments

The program is available only under Plan B (without thesis). A total of 30 credits is required for the degree. The student's program of study must be approved by the student's academic advisor. The student must meet the requirements specified below:

a.

Complete both of the following courses (8 credits):	Credits
MUS 856 Chamber Music	4
MUS 896 Recital Performance	4

The recital performance must be on the student's major instrument.

b.

Complete one of the following courses (6 credits) *	Credits
MUS 852A Violin	6
MUS 852B Viola	6
MUS 852C Cello	6
MUS 852D Double Bass	6
MUS 852E Harp	6

<sup>\*</sup> Usually taken during the first two semesters (3 credits per semester).

- c. Complete 6 credits in musicology at the 400-level or above and two courses in music theory (4 to 6 credits) at the 400-level or above (10 to 12 credits)
- d. Complete 4 to 6 elective credits in music courses at the 400-level or above, <u>exclusive of additional MUS 896 credits or additional credits in your major instrument</u>. Please see Electives list under the 'Advising Materials' section.
- e. Participate in music activities during two semesters of enrollment in the program. The activities must be approved by the student's academic advisor and must involve orchestra.

#### 4. Woodwind Instruments

The program is available only under Plan B (without thesis). A total of 30 credits is required for the degree. The student's program of study must be approved by the student's academic advisor. The student must meet the requirements specified below:

a.

Complete the following course (4 credits)	Credits
MUS 896 Recital Performance	4

The recital performance must be on the student's major instrument.

b.

Complete one of the following courses (6 credits) *	Credits
MUS 853A Flute	6
MUS 853B Oboe ^^	6
MUS 853C Clarinet	6
MUS 853D Saxophone	6
MUS 853E Bassoon	6

<sup>\*</sup> Usually taken during the first two semesters (3 credits per semester).

^^ Taken each semester of enrollment. During the first year, 2 credits per semester + 1 credit of MUS 896. During the second year, 1 credit per semester with 1 credit of MUS 896.

c. Complete 6 credits in musicology at the 400-level or above and two courses in music theory (4 to 6 credits) at the 400-level or above (10 to 12 credits).

- d. Complete 8 to 10 elective credits in music courses at the 400-level or above, <u>exclusive of additional MUS 896 credits or additional credits in your major instrument</u>. Please see Electives list under the 'Advising Materials' section.
- e. Participate in music activities during two semesters of enrollment in the program. The activities must be approved by the student's academic advisor and must be selected from band, jazz band, and orchestra.

#### 5. Percussion Instruments

The program is available only under Plan B (without thesis). A total of 30 credits is required for the degree. The student's program of study must be approved by the student's academic advisor. The student must meet the requirements specified below:

a.

Complete all of the following courses (10 credits)	Credits
MUS 855 Percussion *	6
MUS 896 Recital Performance	4

<sup>\*</sup> Usually taken during the first two semesters (3 credits per semester).

The recital performance must be on the student's major instrument.

- b. Complete 6 credits in musicology at the 400-level or above and two courses in music theory (4 to 6 credits) at the 400-level or above (10 to 12 credits).
- c. Complete 8 to 10 elective credits in music courses at the 400-level or above, <u>exclusive of additional MUS 896 credits or additional credits in your major instrument</u>. Please see Electives list under the 'Advising Materials' section.
- d. Participate in music activities during two semesters of enrollment in the program. The activities must be approved by the student's academic advisor and must be selected from band, jazz band, and orchestra.

#### **Instrumental Specialist**

The student must meet the requirements for one of the following three major specialties: brass instruments specialist, stringed instruments specialist, or woodwind instruments specialist:

#### 1. Brass Instruments Specialist

The program is available only under Plan B (without thesis). A total of 30 credits is required for the degree. The student's program of study must be approved by the student's academic advisor. The student must meet the requirements specified below:

a.

Complete all of the following courses (6 credits)	Credits
MUS 847 Secondary or Specialist Emphasis: Brass	2
MUS 896 Recital Performance	4

Each credit of Music 847 is associated with instruction in one of the student's two required secondary instruments. The recital performance must be on the student's major instrument.

b.

Complete one of the following courses (6 credits) *	Credits
MUS 854A Trumpet	6
MUS 854B Horn	6
MUS 854C Trombone	6
MUS 854D Euphonium	6
MUS 854E Tuba	6

- \* Usually taken during the first two semesters (3 credits per semester).
- c. Complete 6 credits in musicology at the 400-level or above and two courses in music theory (4 to 6 credits) at the 400-level or above (10 to 12 credits).
- d. Complete 6 to 8 elective credits in music courses at the 400-level or above, <u>exclusive of additional MUS 896 credits or additional credits in your major instrument</u>. Please see Electives list under the 'Advising Materials' section.
- e. Present a performance on each of the student's two required secondary instruments. The performance must be acceptable to a committee of faculty in the area of brass instruments. You do not need to submit a recording for these.
- f. Participate in music activities during two semesters of enrollment in the program. The activities must be approved by the student's academic advisor and must be selected from band, jazz band, and orchestra.

#### 2. Stringed Instruments Specialist

The program is available only under Plan B (without thesis). A total of 30 credits is required for the degree. The student's program of study must be approved by the student's academic advisor. The student must meet the requirements specified below:

a.

Complete all of the following courses (9 credits)	Credits
MUS 846 Secondary or Specialist Emphasis: String	1
MUS 856 Chamber Music	4
MUS 896 Recital Performance	4

The credit of Music 846 is associated with instruction in the student's required secondary instrument. <u>The recital performance must be on the student's major instrument.</u>

b.

Complete one of the following courses (6 credits) *	Credits
MUS 850C Harp	6
MUS 852A Violin	6
MUS 852B Viola	6
MUS 852C Cello	6
MUS 852D Double Bass	6

<sup>\*</sup> Usually taken during the first two semesters (3 credits per semester).

- c. Complete 6 credits in musicology at the 400-level or above and two courses in music theory (4 to 6 credits) at the 400-level or above (10 to 12 credits).
- d. Complete 3 to 5 elective credits in music courses at the 400-level or above, <u>exclusive of additional MUS 896 credits or additional credits in your major instrument</u>. Please see Electives list under the 'Advising Materials' section.
- e. Present a performance on the student's required secondary instrument. The performance must be acceptable to a committee of faculty in the area of stringed instruments. You do not need to submit a recording for these.
- f. Participate in music activities during two semesters of enrollment in the program. The activities must be approved by the student's academic advisor and must involve orchestra.

#### 3. Woodwind Instruments Specialist

The program is available only under Plan B (without thesis). A total of 30 credits is required for the degree. The student's program of study must be approved by the student's academic advisor. The student must meet the requirements specified below:

a.

Complete both of the following courses (7 credits)	Credits
MUS 848 Secondary or Specialist Emphasis: Woodwind	3
MUS 896 Recital Performance	4

Each credit of Music 848 is associated with instruction in one of the student's three required secondary instruments.

The recital performance must be on the student's major instrument.

b.

Complete one of the following courses (6 credits) *	Credits
MUS 853A Flute	6
MUS 853B Oboe ^^	6
MUS 853C Clarinet	6
MUS 853D Saxophone	6
MUS 853E Bassoon	6

<sup>\*</sup> Usually taken during the first two semesters (3 credits per semester).

- c. Complete 6 credits in musicology at the 400-level or above and two courses in music theory (4 to 6 credits) at the 400-level or above (10 to 12 credits).
- d. Complete 5 to 7 elective credits in music courses at the 400-level or above, <u>exclusive of additional MUS 896 credits or additional credits in your major instrument</u>. Please see Electives list under the 'Advising Materials' section.
- e. Present a performance on each of the student's three required secondary instruments. Each of the three performances must be acceptable to a committee of faculty in the area of woodwind instruments. You do not need to submit a recording for these.
- f. Participate in music activities during two semesters of enrollment in the program. The activities must be approved by the student's academic advisor and must be selected from band, jazz band, and orchestra.

#### 4. Vocal Music

The program is available only under Plan B (without thesis). A total of 30 credits is required for the degree. The student's program of study must be approved by the student's academic advisor. The student must meet the requirements specified below:

a.

Complete all of the following courses (11 credits)	Credits
MUS 435 Opera Theatre	1
MUS 851 Voice	6
MUS 896 Recital Performance	4

The recital performance must be a vocal performance.

- b. Complete 6 credits in musicology at the 400-level or above and two courses in music theory (4 to 6 credits) at the 400-level or above (10 to 12 credits).
- c. Complete 7 to 9 elective credits in music courses at the 400-level or above, <u>exclusive of additional MUS 896 credits or additional credits in your major instrument</u>. Please see Electives list under the 'Advising Materials' section.
- d. Complete one semester of study each in French, German, and Italian. Credits in courses in a foreign language may **not** be counted toward the requirements for the Master of Music degree. Courses completed as part of an undergraduate degree program or an on-line course from an accredited university (and approved by the Associate Dean for Graduate Studies) may be used to satisfy this requirement. Courses from the MSU Evening College cannot be used.

<sup>^^</sup> Taken each semester of enrollment. During the first year, 2 credits per semester + 1 credit of MUS 896. During the second year, 1 credit per semester with 1 credit of MUS 896.

e. Participate in music activities during two semesters of enrollment in the program. The activities must be approved by the student's academic advisor and must involve chorus.

#### Academic Standards

A grade of 3.0 or higher is required for Music 896.

## Doctor of Musical Arts Performance

In addition to meeting the requirements of the University and of the College of Music, students must meet the requirements specified below.

#### Admission

To be admitted to the Doctor of Musical Arts degree program in music performance on regular status, an applicant must have:

- 1. A master's degree in music from a recognized educational institution or a total of 30 credits of approved graduate course work.
- 2. Presented a live performance audition that was acceptable to the committee appointed by the Dean of the College of Music.

When applying for admission to the Doctor of Musical Arts degree program with a major in music performance, an applicant must specify one of the following two broad performance areas that he or she wishes to pursue: instrumental music or vocal music.

An applicant who selects the **instrumental music** area must also specify the **major** instrument or group of instruments (e.g., piano, harp, flute, or percussion instruments) from the categories listed below:

- Brass and percussion: trumpet, horn, trombone, euphonium, tuba, and percussion
- Keyboard: piano
- Stringed instruments: harp, violin, viola, cello, double bass
- Woodwinds: flute, oboe, clarinet, saxophone, bassoon

To be considered for admission to the Doctor of Musical Arts degree program in music performance, an applicant must present a live performance audition before a faculty committee appointed by the Dean of the College of Music.

Applicants selecting the **instrumental music** area must present a live 40-minute audition, including the performance of 3 major works and approximately 10 minutes of discussion on one or more of the works, that is acceptable to the committee appointed by the Dean of the College of Music. Applicants selecting the **vocal music** area must present a live 40-minute audition, performing 30 minutes of music and 10 minutes of discussion on one or more of the works, that is acceptable to the committee appointed by the Dean of the College of Music. (Required languages: English, French, German, and Italian. Required repertoire: art songs, one opera aria, one baroque or classical aria, one  $20^{th}$ - $21^{st}$  century work). In the case of both the instrumental and vocal music areas, applicants must also be prepared to respond to questions from the audition panel on the entire program.

With the approval of the faculty in an applicant's *major* area, an applicant may be considered for admission to the program on the basis of a high–quality recording of a recent performance, rather than on the basis of a live performance audition. An applicant who selects the **instrumental music or vocal music** area must submit either an audio or a video recording. An applicant who submits a recording may be admitted only on **provisional** status pending the presentation of a live performance audition before a faculty committee appointed by the Dean of the College of Music. The audition must be presented before the end of the first semester of enrollment in the program.

#### Guidance Committee

The Associate Dean for Graduate Studies or their designee must be a member of the student's guidance committee and must serve as its chairperson. The student's major professor, a second faculty member from the student's area, one faculty member from the area of music ology, and one faculty member from the area of music theory must be members of the student's guidance committee. In instances where additional expertise would be beneficial it is recommended that the guidance committee include a faculty member from within or outside the College of Music.

#### Requirements for the Doctor of Musical Arts Degree in Music Performance

The student must meet the requirements specified below:

Each student in the program has a major professor who provides instruction in the student's major instrument or in voice, oversees the musical content of the student's program, guides the preparation of required recitals, oversees the preparation of the scholarly paper, lecture-recital(s) and the final oral examination. Normally, the student studies with the major professor for six semesters.

The student must meet the requirements for one of the following two broad performance areas: instrumental music or vocal music.

#### The student must:

- 1. Select, from the categories below, a major instrument or group of instruments (e.g. piano, harp, flute, or percussion instruments) or voice:
  - a. Piano
  - b. Stringed instruments: harp, violin, viola, cello, double bass
  - c. Wind instruments: flute, oboe, clarinet, saxophone, bassoon, trumpet, horn, trombone, euphonium, tuba
  - d. Percussion instruments
  - e. Voice
- 2. Complete the courses that are specified by the student's guidance committee including:
  - a. 3 credits of Music 830 Research Methods and Materials in Music
  - b. 6 credits of 800- or 900-level courses in musicology
  - c. Three courses in music theory at the 800- or 900-level. Students with a master's degree from Michigan State University will be required to take only two courses
  - d. 6 credits of elective courses, exclusive of additional credits of Music 996
    - \* Students in the DMA in Piano are required by the area to take 2 credits of MUS 849 (Piano Performance) in addition to the above requirements. They are also required to take 2 credits of MUS 856 (Chamber Music), which will count as 2 of the required 6 credits of electives. \*
- 3. Pass the written comprehensive examinations in musicology and music theory. Students become eligible to take the comprehensive examination in either of these areas during the semester in which they are completing the required course work in that area. See page 18 for details about the comprehensive examination.
- 4. Complete the following requirements in lieu of 24 credits of Music 999, a doctoral dissertation, and a final oral examination in defense of the dissertation:
  - a. Complete 24 credits of Music 996.
  - b. Perform four public recitals that have been approved by a committee of faculty from the student's area. Three of the recitals must be solo recitals \*\*, two of which must be presented within two consecutive semesters, excluding summers. The fourth recital must be a chamber music recital. An AUDIO recording and program of each of the four recitals is required and must be submitted to the Graduate Studies Office, via FileDepot. See page 108 for instructions.
  - c. Complete one of the following three options:

- 1. Present a <u>lecture-recital</u> twice, first to the student's guidance committee as part of an oral examination and then to the public <u>and</u> submit a <u>scholarly paper</u> upon which the lecture-recital is based. In no case may the lecture-recital be presented publicly until it has been approved by the committee. The oral examination will be a defense of the lecture-recital and the paper. An AUDIO recording of the lecture-recital and a program, are required and must be submitted to the Graduate Studies Office.
- 2. Present <u>two lecture-recitals</u>. Each lecture-recital must be presented twice, first to the student's guidance committee as part of an oral examination and then to the public. In no case may the lecture-recital be presented publicly until it has been approved by the committee. Each oral examination will be a defense of one of the lecture-recitals. An AUDIO recording of each lecture-recital and a program, are required and must be submitted to the Graduate Studies Office.
- 3. With the unanimous consent of the student's guidance committee, submit a **scholarly paper** of major scope, comparable to a traditional dissertation, and take a final oral examination based on the paper. The final document must be submitted as a pdf to <a href="mailto:musgrad@msu.edu">musgrad@msu.edu</a>.

A proposal for each lecture-recital and the scholarly paper, if applicable, must be approved in writing by all members of the guidance committee no less than SIX months before the oral examination on that lecture-recital may occur. A recording of the public lecture-recital(s) and the scholarly paper will be retained by the College as part of the permanent degree record.

In the case of (1) and (3) above, the student must have completed successfully all of the required course work (with the exception of Music 996 Doctoral Recital Performance), the comprehensive examination, the required public recitals, and the scholarly paper before the final oral examination may occur.

In the case of (2) above, the student must have completed successfully all of the required course work (with the exception of Music 996), the comprehensive examination, and the required public recitals before either of the oral examinations may occur.

#### \*\* Mock Audition in Lieu of Solo Recital

Effective Fall 2021, students pursuing a DMA or Performance Diploma may substitute one required solo recital with a Mock Audition, using the procedure outlined below. This option is available to those studying all orchestral and wind ensemble instruments with the approval their primary teacher and area chair.

The student will prepare in full a repertoire list from recent or current audition materials of an ICSOM orchestra (member of International Conference of Symphony and Opera Musicians) or a premiere military band. The repertoire must include the complete list of all required excerpts and solos. \*

A hearing is required with at least three area faculty members present. At this hearing, the student will perform a selection of the repertoire as determined by the committee, either a previously assigned 'audition round' or excerpts called from the list spontaneously. Solos that appear on the audition list may also be included in the hearing.

Either prior to or following the hearing (at the discretion of the major teacher) the student will submit a recording consisting of all the repertoire on the audition list, which they must record at a near-professional quality. \*

\* The successful mock audition will substitute for one solo recital. Faculty should use the pre-recital hearing form to indicate the results of the mock audition. Student must submit an AUDIO recording and 'program' to the Graduate Studies Office via FileDepot.

#### Academic Standards

Doctoral study presumes continuing excellence in course work, reading, and writing. A student may accumulate no more than 6 credits with a grade below 3.0 in courses that are to be counted toward the degree. Credit will not be awarded for any course in which the student receives a grade less than 2.0.

With regard to 4. (c) (1) above, the student's performance on the lecture-recital and the related scholarly paper and the final oral examination based on the lecture-recital and the paper must be approved by the members of the student's guidance committee with not more than one dissenting vote. Should the committee fail to accept the student's performance on the lecture-recital and the related paper or the final oral examination, the student shall be allowed to repeat the performance of the lecture-recital or to revise the related paper or to repeat the final oral examination. The lecture-recital must be repeated or the paper revised or the oral examination repeated within one year, during a fall or spring semester.

With regard to 4. (c) (2) above, the student's performance on each of the two lecture-recitals and the final oral examination based on each lecture-recital must be approved by the members of the student's guidance committee with not more than one dissenting vote. Should the committee fail to accept the student's performance on either lecture-recital or the final oral examination, the student shall be allowed to repeat the performance of the lecture-recital or to repeat the final oral exam. The lecture-recital must be repeated or the oral examination repeated within one year, during a fall or spring semester.

With regard to 4. (c) (3) above, the student's performance on the scholarly paper and the final oral examination based on the paper must be approved by the members of the student's guidance committee with not more than one dissenting vote. Should the committee fail to accept the student's performance on the paper or the final oral examination, the student shall be allowed to revise the related paper or to repeat the final oral exam. The paper must be revised or the oral examination repeated within one year, during a fall or spring semester.

## Music Theory

## **Master of Music**

In addition to meeting the requirements of the University and of the College of Music, students must meet the requirements specified below.

NOTE: The College of Music also offers a 'Certificate in Music Theory'. Please visit page 57 for details.

## <u>Admission</u>

1.

To be considered for admission to the Master of Music degree program in music theory, an applicant must submit to the College of Music:

- 1. A one-page, type-written statement, written in English that addresses the applicant's interest in the field of music theory and in MSU's music theory program.
- 2. At least two examples of original compositions, arrangements, orchestrations, or counterpoint exercises, as well as a scholarly writing sample. Applicants are invited to include items representative of their work in music theory.

To be admitted to the program on regular status, an applicant must have a bachelor's degree in music theory from a recognized educational institution, or have completed the courses in music theory that are required for the Bachelor of Music degree music theory at Michigan State University or their equivalents.

\*\* The following requirements are for students who entered their program Fall 2017 or later. \*\*

All of the following courses (13 credits):

MUS 830 Research Methods and Materials in Music	3
MUS 874 Schenkerian Analysis	2
MUS 876 Keyboard Skills and Practical Musicianship	3
MUS 970 Pedagogy of Theory I	3
MUS 979 Proseminar in Music Theory	2

2.

One of the following courses (3 credits):	Credits
MUS 870 Advanced Modal Counterpoint	3
MUS 871 Advanced Tonal Counterpoint	3

Enrollment in MUS 870 and 871 requires successful completion of MUS 869 Tonal Counterpointor passing the Counterpoint portion of the Graduate Orientation Examination in Music Theory. Music Theory students who take MUS 869 cannot count the credit towards the degree

3.

One of the following courses (2 credits):	Credits
MUS 873 Early 20th-Century Techniques	2
MUS 978 Late 20 <sup>th</sup> - and 21 <sup>st</sup> - Century Techniques	2

Successful completion of the Early 20<sup>th</sup>-Century Techniques portion of the Graduate Orientation Examination in Music Theory will fulfill this requirement. In that case, the 2 credits will be replaced by electives. Students who take both MUS 873 and 978 may count one of the courses toward requirement (4) below.

4.

Two of the following courses (5 or 6 credits):	Credits
MUS 875 Analysis of Musical Scores	3
MUS 971 Pedagogy of Music Theory II	3
MUS 972 Advanced Keyboard Skills	3
MUS 976 Performance and Analysis	3
MUS 977 Schenkerian Analysis II	3
MUS 978 Late 20 <sup>th</sup> -21 <sup>st</sup> Century Techniques	2

- 5. Complete either two semesters of MUS 973 Readings in Music Theory totaling 4 credits, or one semester of MUS 973 plus MUS 971 Pedagogy of Theory II totaling 5 credits. If MUS 971 is counted toward this requirement, it cannot be counted toward requirement (3) above
- 6. Complete an additional 3 credits in musicology at the 400-level or above. MUS 830 may not be used to fulfill this requirement.
- 7. Participate in music activities during two semesters of enrollment in the program. The activities must be approved in advance by the student's academic advisor, and selected from band, chamber ensemble, chorus, jazz band, new-music ensemble, and orchestra.
- 8. Pass a Keyboard Skills Examination. Materials are prepared from a booklet given to the student at the outset of their studies in the program, and will involve the playing of various harmonic progressions and sequences, realizing figured basses, composing accompaniments to simple melodies, transposing, and improvising. The examination will be graded by a committee comprised of two members of the Music Theory faculty selected by the area chairperson.
- 9. Complete a Teaching Demonstration. The demonstration must take place after the student has completed MUS 970 Pedagogy of Theory I. A 1 to 2 page proposal outlining the instructional objectives, proposed topic(s) and approach(es), and schedule for completion will be submitted to the advisor for approval at the start of the semester

in which the demonstration will take place. The demonstration will occupy a class period of an undergraduate course in music theory to be determined by the area chairperson. It will be graded by a three-person committee selected by the area chairperson and comprised of the advisor, another member of the Music Theory faculty, and faculty member from outside the area. The grade will be pass/fail, based upon a majority vote of the three committee members. Candidates who fail the Teaching Demonstration will be allowed to present a second one no earlier than the following semester. Candidates who fail twice will not be allowed to complete the degree.

- 10. Complete and publicly present a capstone essay, to be advised and approved by a member of the music theory faculty. The essay may be on either a research-related or a pedagogical topic, and must be similar in scope to a term paper. Students will choose a paper completed as part of either MUS 975 Readings in Music Theory or MUS 971 Pedagogy of Theory II and revise and expand it in completion of the requirement.
- 11. A signed completion form is required as proof of completion of the above requirements. The form is available from the Theory Area Chair and our Graduate Studies website.

#### Procedures for the Capstone Requirements of the Master of Music in Music Theory Degree

#### Keyboard Skills Examination:

The Keyboard Skills Examination may be taken at any point while or after the student takes MUS 876 Keyboard Skills and Practical Musicianship. A committee of two faculty examiners, including the instructor of MUS 876 and one other member of the Music Theory faculty hears the examination.

The examination materials are available upon request from the MUS 876 instructor. Upon successful completion, both faculty members sign the Capstone Requirements Form. If the student is not successful, they may retake the examination no earlier than the start of the following semester. Students are urged not to wait until their last semester in residence.

#### Teaching Demonstration:

The Teaching Demonstration may be undertaken once the student has completed MUS 970 Pedagogy of Theory I. If the student plans to take MUS 971 Pedagogy of Theory II, they are urged to wait until after completion of that course as well.

The student must teach an entire 50-minute lecture of an undergraduate music theory course different from the one the student is currently teaching as a graduate assistant. The Music Theory area chairperson determines which course and assembles a committee of three faculty members, of which at least two must be on the Music Theory faculty.

The student works with the course instructor, in consultation with the other committee members, to determine a date, topics, and learning objectives. All three committee members sign the Capstone Requirement Form upon the student's successful completion of the Teaching Demonstration. If the student is not successful, they may reattempt the Teaching Demonstration no earlier than the start of the following semester.

#### Capstone Essay:

The capstone essay must be completed no earlier than the student's enrollment in the course on which the essay is based: either MUS 973 Readings in Music Theory or MUS 971 Pedagogy of Theory II.

The student must work under the guidance of a member of the Music Theory faculty, who approves the final version of the paper as well as the student's public presentation of it. The public presentation will be in the format of a conference presentation, with a lecture of approximately 30 minutes followed by an opportunity for questions from those in attendance.

Students are urged not to wait until their last semester.

## Musicology

## **Master of Arts**

In addition to meeting the requirements of the University and of the College of Music, students must meet the requirements specified below.

## **Admission**

To be admitted to the Master of Arts degree program in musicology on regular status, an applicant must have a bachelor's degree in musicology, or have completed the courses in musicology that are required for the Bachelor of Arts degree in music at Michigan State University or their equivalents.

## Requirements for the Master of Arts Degree in Musicology

The program is available under both Plan A (with thesis) and Plan B (without thesis). A total of 32 credits is required for the degree under either Plan A or Plan B. The student's program of study must be approved by the student's academic advisor. The student must meet the requirements specified below:

## Requirements for Both Plan A and Plan B

- 1. MUS 830 Research Methods and Materials in Music 3 credits
- 2. Complete *one* of the following two options:
  - a. 9 credits of music history and 3 credits of ethnomusicology, in addition to MUS 830. At least two of the courses must be at the 800–level or above.
  - b. 3 credits of music history and 9 credits of ethnomusicology including MUS 832 or MUS 833, in addition to MUS 830. At least two of the courses must be at the 800- or 900-level.

If a 400–level course is to be used to satisfy this requirement, the student must enroll concurrently in 1 credit of MUS 892A Seminar in Music History.

- 3. Complete 2 or 3 credits in music theory.
- 4. Complete 3 credits in a cognate outside the College of Music. Both the cognate area and the related courses must be approved by the faculty in the area of musicology.
- 5. Demonstrate a reading knowledge of one foreign language, preferably German or French. Credits in courses in a foreign language may **not** be counted toward the requirements for the Master of Arts degree in musicology.
- 6. Complete 2 credits in music performance at the 800–level.
- 7. Complete 5 or 6 additional credits in music excluding musicology, MUS 898 and MUS 899.
- 8. Participate in music activities during two semesters of enrollment in the program. The activities must be acceptable to the faculty in the area of musicology and must be approved by the student's academic advisor.

#### Additional Requirements for Plan A

Complete the following course:	Credits
MUS 899 Master's Thesis Research	4

#### Additional Requirements for Plan B

Complete the following course:	Credits
MUS 898 Master's Research	4

(Possible projects include historical performance, instrument construction, or transcribing or editing historical music.)

## Piano Pedagogy

## **Master of Music**

In addition to meeting the requirements of the University and of the College of Music, students must meet the requirements specified below.

#### Admission

To be considered for admission to the Master of Music degree program in piano pedagogy, an applicant must present a live performance audition before and be interviewed by a committee of faculty of the piano area. For an applicant who has a Bachelor of Music degree in music performance from Michigan State University, the live performance audition and the interview may be waived at the discretion of the faculty in the piano area. With the approval of the faculty in the piano area, an applicant may be considered for admission to the program on the basis of (a) a high-quality audio or video recording of a recent performance, (b) a video recording of him or her teaching a piano lesson to a young child, and (c) a written statement of their teaching philosophy. An applicant who submits recordings and a written statement may be admitted only on **provisional** status pending the presentation of a live performance audition before and an interview with the faculty in the piano area. The live performance and the interview must be completed before the end of the first semester of enrollment in the program and must meet the requirements of the piano area.

To be admitted to the Master of Music degree program in piano pedagogy on regular status, an applicant must have a bachelor's degree in piano pedagogy, a bachelor's degree in piano performance or a bachelor's degree in music education with a major in piano from a recognized educational institution.

In addition, an international applicant is required to have fulfilled the University's English language proficiency requirement for regular admission as described in the *Graduate Education* section of this catalog. Provisional admission as a result of English language scores is not possible for this degree program.

## Requirements for the Master of Music Degree in Piano Pedagogy

The program is available under Plan B (without thesis). A total of 30 credits is required for the degree under Plan B. The student's program of study must be approved by the student's academic advisor. The student must meet the requirements specified below.

\*\* The following requirements are for students who enter their program <u>Fall 2017 and later.</u> Students on this plan are required to have 30 total credits for their degree.

1.

Complete all of the following courses (17 credits)	Credits
MUS 446 Internship in Music	1
MUS 843 Seminar in Piano Pedagogy	8
MUS 849 Piano Performance	2
MUS 850A Piano	6

2. Complete 2 or 3 credits in music theory at the 800 level or above.

3. Complete 3 credits in musicology at the 400 level or above.

4.

Complete 4 credits from the following	Credits
MUS 413 Keyboard Literature to the Mid-19th Century	2
MUS 414 Keyboard Literature since the Mid-19th Century	2
MUS 465 Music in Early Childhood	2
MUS 496 Your Music Business	1 or 2
MUS 830 Research Methods and Materials in Music	3
MUS 856 Chamber Music	1 or 2
MUS 864 Research in Music Education	3

- 5. Complete 2 credits of MUS 896 Recital Performance, performing a recital under the guidance of the student's applied music instructor and approved by a committee from the piano area in a pre-recital hearing. An AUDIO recording and program of the recital must be submitted to the office of the Associate Dean for Graduate Studies and will be retained by the College as part of the permanent degree record.
- 6. Complete 2 credits of MUS 898 Master's Research, completing a research project and a one-semester teaching project with cumulative portfolio under the guidance of the Director of Piano Pedagogy.
- 7. Complete the final oral certifying examination administered by a committee consisting of the Director of Piano Pedagogy, another member from the piano area, and a faculty member from either the music theory or musicology area.

#### **Academic Standards**

A grade of 3.0 or higher is required for Music 896 and 898.

## Performance Diploma

#### http://music.msu.edu/assets/Perf Diploma Student Checklist.pdf

The Performance Diploma Program is an intensive four-semester (two-year) course of study for musicians who have already achieved a high level of performance and wish to focus on developing their performing skills through further study. Admission to the program is by a 30-minute live audition on campus for the faculty of the area of study. There is no English language proficiency requirement.

The program provides for concentrated study in appropriate literature with a master teacher, without being enrolled in a degree program. The program features private study as well as chamber music and ensemble experience within the College of Music. In addition, Diploma students are required to perform one recital during each of the two years of enrollment, with only 4 hours of dress rehearsal for either of their recitals.

During their time of study, Performance Diploma students concentrate almost exclusively on developing their performing skills. This program recognizes accomplishment but does not carry the privileges of a college degree. Instead, students would likely be preparing for auditions, competitions, or career entry positions.

All applicants in classical voice, saxophone, percussion, flute and piano must submit a prescreening recording. This recording must be received no later than December 1 (fall applicants). Separate committees from the piano and vocal arts

areas will review recordings beginning the week following the December 1 deadline. You will be notified via email as to whether or not you have been invited for a live audition. The recording quality must be sufficient for us to make a reasonable judgment of your ability. Specific prescreening requirements can be found within the audition section of this website. (http://www.music.msu.edu/admissions/audition-information1)

The program requires 16 credits take over two years to complete. During each of the four semesters, students enroll for 3 credits of private lessons and 1 credit of MUS 856 Chamber Music for each of the four semesters. (Voice students substitute MUS 435 Opera Workshop for the chamber music requirement.) Ensemble participation is required during every semester.

Two recitals ^^ are required (1 each year) and must be approved in advance, according to the College of Music policy for graduate recitals. Additional requirements will be determined in consultation with the major teacher. Students must provide a program and an AUDIO recording of their performances. (*Please see #5 of Section XII. Miscellaneous Information for details about Recitals.*)

- \* Credits from the Performance Diploma Program may be used toward a Master's or Doctoral degree at MSU after consultation with the Associate Dean of Graduate Studies.
- \* Courses from another university, college, or music school may <u>not</u> be transferred into the Performance Diploma Program.

#### ^^ Mock Audition in Lieu of Solo Recital

Effective Fall 2021, students pursuing a DMA or Performance Diploma may substitute one required solo recital with a Mock Audition, using the procedure outlined below. This option is available to those studying all orchestral and wind ensemble instruments with the approval their primary teacher and area chair.

The student will prepare in full a repertoire list from recent or current audition materials of an ICSOM orchestra (member of International Conference of Symphony and Opera Musicians) or a premiere military band. The repertoire must include the complete list of all required excerpts and solos.

A hearing is required with at least three area faculty members present. At this hearing, the student will perform a selection of the repertoire as determined by the committee, either a previously assigned 'audition round' or excerpts called from the list spontaneously. Solos that appear on the audition list may also be included in the hearing.

Either prior to or following the hearing (at the discretion of the major teacher) the student will submit a recording consisting of all the repertoire on the audition list, which they must record at a near-professional quality.

The successful mock audition will substitute for one solo recital. Faculty should use the pre-recital hearing form to indicate the results of the mock audition. Student must submit an AUDIO recording and 'program' to the Graduate Studies Office via FileDepot.

#### Academic Standards for all Performance Diploma Students

Performance Diploma students must:

- 1. Maintain a cumulative grade—point average of at least 3.00.
- 2. Not accumulate deferred grades (identified by the DF–Deferred marker.

If at the end of a semester a performance diploma student fails to meet one or both requirements specified above, the student shall receive a deficiency warning. If the deficiency is not removed within one semester, the student will not be allowed to continue in the program.

A student may accumulate no more than 6 credits with a grade below 3.0 in courses that are to be counted toward the certificate. Credit will not be awarded for any course in which the student receives a grade less than 2.0. However, all grades are counted in the calculation of the grade-point average (GPA).

Students in the program will enroll through Lifelong Graduate Education and will be responsible for the cost of 4 credits of tuition each semester at the Lifelong Graduate rate. There is no additional fee for the program. The College of Music does not offer financial assistance (scholarships, fellowships, or graduate assistantships) for participants in the Diploma Program.

Performance Diploma students are subject to all the rules and regulations of the College of Music and the University. Prospective students should contact the College of Music Admissions Office for information on admission procedures to the Diploma Program in Performance. Students must complete a graduate application to the College of Music and pass the audition before a decision can be made on acceptance into the program.

- The College of Music application is available at <a href="http://www.music.msu.edu/admissions">http://www.music.msu.edu/admissions</a>
- Audition requirements are posted at http://www.music.msu.edu/admissions/audition-information1
- The MSU Life Long Education application is available at <a href="http://www.reg.msu.edu/ROInfo/EnrReg/LifelongEducation.asp">http://www.reg.msu.edu/ROInfo/EnrReg/LifelongEducation.asp</a>.

The program is administered by the Associate Dean for Graduate Studies and Research of the College of Music. All students in the program are required to meet with the Associate Dean for advising prior to the beginning of each semester. Contact the Graduate Office to set up an appointment. [116 Music Building, <a href="musicatalgraduate-musicatalgraduat

#### Enrollment Procedure:

Students should contact the professor they wish to work with to discuss their studio availability. After admission, further questions and concerns can be brought to the attention of the Graduate Office (116 Music Building) or by e-mailing musgrad@msu.edu.

## Graduate Certificate in Music Theory

## **Admission**

To be considered for the graduate certificate in music theory, a student must be enrolled in a Master's or Doctoral degree in the College of Music and must demonstrate proficiency at music theory. Admission to the certificate in music theory requires an application consisting of a personal statement, transcripts, 3 letters of recommendation, a scholarly writing sample, and an optional portfolio of work. Following initial screening, finalists will be invited to interview with the music theory faculty to determine admission.

## Requirements for the Graduate Certificate in Music Theory

The Graduate Certificate in Music Theory requires 15 credits.

1. 2.	MUS 970 Pedagogy of Music Theory I	3 credits
	Complete one of the following courses:	Credits
	MUS 871 Advanced Tonal Counterpoint	3
	MUS 876 Keyboard Skills and Improvisation	3

• If a student takes both of the above courses, one may count toward Requirement #4 below.

3.		
	Complete one of the following courses:	Credits
	MUS 873 Early 20th-Century Techniques	2

<sup>\*\*</sup> International students are issued an I-20 so that they may apply for an F-1 Visa. \*\*

• If a student takes both of the above courses, one may count toward Requirement #4 below.

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7 credits chosen from the following courses in consultation with the advisor (either the area chairperson of music theory or their designee)	Credits
MUS 868 Topics in Music Analysis	3
MUS 869 Graduate Counterpoint	2
MUS 870 Advanced Modal Counterpoint	3
MUS 872 Tonal Forms	2
MUS 874 Schenkerian Analysis	2
MUS 875 Analysis of Musical Scores	3
MUS 879 Tonal Literature and Analysis	3
MUS 971 Pedagogy of Music Theory II	3
MUS 972 Advanced Keyboard Skills	3
MUS 973 Readings in Music Theory	2
MUS 976 Performance and Analysis	3
MUS 977 Schenkerian Analysis II	3

- 5. Active participation in music theory area events, including colloquia and guest lectures.
- 6. A capstone essay approximately 15-20 pages in length. If the student takes MUS 971 and/or MUS 973 to fulfill requirement #4 above, the essay could emerge from the research project undertaken within that course. Alternatively, the essay could reflect synoptically on what the student learned in music theory courses, drawing connections among those courses and between them and other study, performance, and/or scholarly work undertaken as part of the student's primary degree program. The essay topic will be approved by a member of the music theory faculty, who will advise the project and certify its completion

## Academic Standards for all Music Theory Certificate Students

A graduate student in the College of Music must:

- 1. Maintain a cumulative grade—point average of at least 3.00.
- 2. Not accumulate deferred grades (identified by the DF–Deferred marker) in more than 4 credits of coursework.

If at the end of a semester a certificate student fails to meet one or both requirements specified above, the student shall receive a deficiency warning. If the deficiency is not removed within one semester, the graduate student will not be allowed to continue in the program.

A student may accumulate no more than 6 credits with a grade below 3.0 in courses that are to be counted toward the certificate. Credit will not be awarded for any course in which the student receives a grade less than 2.0. However, all grades are counted in the calculation of the grade-point average (GPA).

## Graduate Certificate in College Teaching

The University Graduate Certification in College Teaching (CCT), an initiative of the MSU Graduate School in partnership with MSU colleges, helps graduate students and postdocs organize, develop, and document their teaching experiences. Through professional development activities - workshops or seminars, coursework in disciplinary teaching methods, a mentored teaching project - participants will build and consolidate their preparation for college and university teaching. The program culminates in an e-portfolio that will help participants prepare for academic job interviews and plan for their professional development as early career faculty.

Graduate School details: Please visit: <a href="https://grad.msu.edu/CCTP">https://grad.msu.edu/CCTP</a> College of Music details: Please visit: <a href="http://music.msu.edu/admissions/application-requirements/non-degree-programs/certificate-in-college-teaching">https://grad.msu.edu/CCTP</a> College of Music details: Please visit: <a href="https://music.msu.edu/admissions/application-requirements/non-degree-programs/certificate-in-college-teaching">https://music.msu.edu/admissions/application-requirements/non-degree-programs/certificate-in-college-teaching</a> The College of Music Coordinator is Dr. Mitch Robinson (<a href="mred">mrob@msu.edu</a>).

## Graduate Certificate in Music Career Development

#### **Admission to the Graduate Certificate in Music Career Development:**

To be considered for the Graduate Certificate in Music Career Development, a student must be enrolled in a master's or doctoral degree in the College of Music.

The certificate requires a total of 9 credits.

1	
1	

Complete two of the following courses: (3-4 credits)	Credits
MUS 893 Topics in Music Entrepreneurship	2
MUS 496 Your Music Business	1-2

2.

Complete two of the following courses: (1-2 credits)	Credits
MUS 866 Internship in Music	1-2
MUS 865 Capstone in Music Career Development	1-2

3.

Complete two of the following courses: (1-2 credits)	Credits
ACM 461 Strategies of Arts/Cultural Management	3
ACM 462 Promo & e-commerce in Arts & Cultural Mgmt	3
ACM 463 Event Production & Planning for Arts & Culture	3
MUS 442 sec. 002   Film Scoring	2
MUS 487 Music Preparation & Presentation	2
MUS 830 Research Methods and Materials in Music	3
MUS 844-48 Secondary Special Emphasis	1
MUS 856 Chamber Music	1-2
MUS 877 Scoring for Orchestra and Band	2
ADV 492 sec.003-Indep. Music Industry Culture and Society	3
ADV 492 sec.005-Adv. Indep. Music Industry Culture and Society	3

With approval of Associate Dean of Graduate Studies, the student may meet this requirement by substituting other appropriate courses

4. Attend 6 Running Start workshops sponsored by the College of Music's Office of Career Services and Music Entrepreneurship. Christine Beamer will track/verify attendance for your program.

## Graduate Certificate in Music Cognition

#### **Admission to the Graduate Certificate in Music Cognition:**

To be considered for the graduate certificate in music cognition, a student must be enrolled in a graduate degree program at Michigan State University. Admission to the certificate in music cognition requires an application consisting of a personal statement, transcripts of previous college or university coursework, 3 letters of recommendation, a scholarly writing sample, and an optional portfolio of work. Following initial screening, finalists will be invited to interview with the affiliated faculty to determine admission.

The certificate requires a total of 11-14 credits.

1.

Complete the following courses:	Credits
MUS 973 Music Cognition	2
PSY 802 Basic Cognitive Processes	3

2.

Complete one of the following courses: (2-3 credits) *	Credits
MUS 868 Topics in Music Analysis	3
MUS 872 Tonal Forms	2
MUS 879 Tonal Literature and Analysis	3

• In order to enroll in these courses the student must pass the College of Music Graduate Orientation Examination in Music Theory or complete MUS 200: Music Theory Review with a grade of at least 2.0.

3.

Complete one of the following Psychology courses: (3)	Credits
PSY 801 Sensation and Perception	3
PSY 803 Higher Order Cognitive Processes	3
PSY 867 Nature and Practice of Cognitive Science	3
PSY 992 Computer Programming for Behavioral Scientists	3

4. Active participation in relevant music theory area events, including colloquia and guest lectures, and active participation in the Timing, Attention and Perception lab (TAP lab) and relevant events in the Psychology/Cognitive Science program.

#### 5. Research requirement (1-3 credits):

A capstone research essay approximately 15-20 pages in length and a public presentation in the model of a conference presentation. The topic could emerge from the research project undertaken within MUS 973 or could come from research conducted in conjunction with the TAP lab. Alternatively, the topic could draw connections between what the student has learned in other courses undertaken as part of the student's primary degree program. The topic will be approved by a member of the faculty of the theory area within the College of Music or from the Department of Psychology, who will advise the project and certify its completion, and the student will register for 1-3 credits of MUS 898 or PSY 891 with the faculty advisor. An alternative independent research course may be substituted if deemed appropriate by the faculty advisor.

## Timeline/Process for Lecture-recital and Supporting Document for DMA Students

#### 1-2 YEARS PRIOR TO THE DEFENSE

It is to your advantage (though certainly not required) to develop some general ideas about your lecture-recital/document topic early in your DMA studies. Prior to registering for your third semester of study you are required to schedule a meeting with your guidance committee to determine your specific curriculum (Guidance Committee Report). <a href="http://music.msu.edu/assets/21">http://music.msu.edu/assets/21</a>) TimelineforLec-RecDoc.pdf

During those meetings it is helpful to discuss possible topics so that your required coursework can provide "support" for those topics. It is particularly helpful to have some ideas about possible topics prior to taking MUS 830, because you will actually research and write a proposal during this class.

The major professor, as chair of the guidance committee, has primary responsibility to oversee work on the lecture-recitals and scholarly paper. History and theory representatives also play an active role in the development of the proposal and in shaping the focus and content of the lecture-recital. Overseeing the supporting scholarly paper is the responsibility of the major professor, who will determine its scope and content.

As you formulate a topic, you should discuss it with your major professor <u>and</u> with members of your guidance committee to garner their support and gain their insights AND to see if there are strenuous objections to it.

#### 9-12 MONTHS PRIOR TO DEFENSE

Once the members of your guidance committee have agreed to the topic, you should commence work on the proposal itself. In consultation with your major professor, you should determine one person on your committee who will advise you in writing the proposal. This can be your major professor or the music history or music theory representative on your guidance committee. (This is not something the history or theory faculty are required to do automatically. You should consult with your major professor and then, if appropriate, speak to the history or theory faculty member in person, not via email.) It is also most appropriate to seek guidance from other committee members at this point, but you should avoid having multiple advisors, each of whom is looking at drafts of your proposal. A helpful guide to writing the proposal can be found at

http://music.msu.edu/information-for-students/for-graduate-students/doctoral-degrees-forms/

It will likely be necessary for you to produce several (3-5) drafts of your proposal before it is ready to be sent to the full guidance committee. When you submit a draft of your proposal to your advisor, you should anticipate at least a two-week "turn-around time." Particularly after the mid-point of spring semester, your advisor may inform you that it will take significantly longer to return the proposal. It is <u>your</u> responsibility to build this turn-around time into your timetable.

#### 7-8 MONTHS PRIOR TO DEFENSE

Once your proposal advisor has determined that the proposal is ready to be sent to the committee, you should seek the "OK" of your major professor if s/he is not acting as the advisor. You should then email the final version of the proposal to all committee members and request their approval. This email should contain a brief reminder about when you hope to defend your lecture-recital and document. Copy this email to <a href="musgrad@msu.edu">musgrad@msu.edu</a> and ask each committee member to REPLY ALL and either approve the proposal as is or provide suggestions for improvement. You should also complete a paper copy of the Proposal Acceptance Form and turn it in to the Graduate Office, #207 MPB. (<a href="http://music.msu.edu/information-for-students/for-graduate-students/doctoral-degrees-forms/">http://music.msu.edu/information-for-students/for-graduate-students/doctoral-degrees-forms/</a>)

You do NOT need to obtain signatures from the committee; their email approval is sufficient. Again, you should anticipate at least a two-week "turn-around time." Remember that it is possible that one or more members of your committee will require you to make changes and this could add as much as a month, so be sure to build this into your timetable.

## <u>6-7 MONTHS PRIOR TO DEFENSE</u>

The guidance committee must approve the proposal at least six months in advance of the defense, but you should seek to gain the approval of all committee members well in advance of that deadline.

Discuss with your advisor, how s/he would like to handle the various drafts of the document. Do they want to read each chapter as it is completed? Do they want to wait until the entire document is finished? Etc. You should anticipate at least a 2-3 week "turn-around time" with each submission, more if it is a particularly busy time of the year for your advisor. It is likely that your document will need to undergo several revisions before it is ready to be sent to the entire committee. Build each of these factors into your planning. It is generally not a good idea to share preliminary drafts of your document with committee members other than your advisor. This can sometimes lead to confusion.

#### <u>1 MONTH PRIOR TO DEFENSE</u>

Once your advisor has approved the final draft of your document, you should submit it to all guidance committee members. This must be done no later than one month prior to your defense.

At the same time, you should schedule a defense. (It might be a good idea to begin scheduling the defense IN ADVANCE of submitting your document to the committee, particularly if you are defending during the last part of spring semester.) This is your responsibility. Plan on 90 minutes for a lecture-recital/document defense. You should consider your own schedule and room availability in the College to determine a large number of potential times for your defense. Then send an email to the committee asking for their availability during those times. You must understand that faculty have complicated schedules and that successfully scheduling your defense may take a number of emails back and forth. Once all have agreed on a date and time, you should send a confirmation email to each committee member.

#### 1 WEEK PRIOR TO DEFENSE

You should send each committee member an email reminder with date, time, and location of the defense. You should also send them a second reminder one or two days prior to the defense.

### THE DEFENSE

The format of the defense begins with a presentation to the guidance committee of the lecture-recital itself. The student should communicate meaningfully about the music to the audience by both speaking and playing. The student may speak from an outline, note cards, or Powerpoint (strongly encouraged) but should not read the lecture. The musical performance need not be memorized. The lecture-recital should be approximately 60 minutes in length, more or less evenly divided between the lecture and the music. The musical performance may follow the lecture or may be interspersed throughout. The student must be prepared to perform all of the music, but may, at the discretion of the committee, be asked to perform only representative excerpts. Following the lecture-recital presentation the committee will likely have questions and suggestions both about the content and the presentation. They will likely also have comments and suggestions about the document. The student should be prepared to respond to questions in a coherent, thoughtful, and organized manner.

The student should bring a paper copy of the Record of Lecture-Recital Performance form (available at <a href="http://music.msu.edu/information-for-students/for-graduate-students/doctoral-degrees-forms/">http://music.msu.edu/information-for-students/for-graduate-students/doctoral-degrees-forms/</a> or outside Rm 207 MPB) to the defense. It is the responsibility of the chair of the guidance committee (the major professor) to return the signed form to the Graduate Office.

#### AFTER THE DEFENSE

If the lecture-recital is approved at the defense, the student may then proceed to the public performance of the lecture-recital. This may be done on or off campus; members of the guidance committee are not required to attend. As with other degree recitals, the front office will produce a program. The student is responsible for ensuring that an audio (or video) recording of the performance is made, either by MSU Recording Services or another provider. If a recording is not made

by Recording Services, <u>the student</u> is responsible providing the Graduate Office with the recording. If the lecture-recital is not approved at the defense, the chair of the committee will instruct the student as to next steps.

At the defense, the committee will either approve the document as is, approve the document subject to changes to be made and approved by the advisor, or ask to see a revised copy of the document. Consult with your advisor after the defense as to the status of your document.

Once the document has been approved by all committee members, you must turn in one **pdf** copy of the final version to the College of Music Graduate Office. You do NOT turn in a copy to the Graduate School. As a courtesy, you should also turn in a copy to your advisor and any other committee member who requests a copy.

## <u>Chart for Timeline/Process of lecture-recital and document</u> Student: Print this page and use it to help prepare for your successful defense.

## When What Notes

1-2 years before the defense	Develop ideas for a topic	1.
		2.
		3.
		4.
9-12 months before the	Work on the proposal with	1. Draft 1 submitted
defense	advisor and determine if	
defense	IRB approval is required	2. Draft 2 submitted
	and follow through the	3. Draft 3 submitted
	process as needed.	
	•	IRB ves no
6-7 months before the	Send proposal to all	Who on committee has approved:
defense	committee members.	1. (Chair)
uciense	committee members.	
	Once approved, submit to	2.
	the Graduate Studies Office,	3.
	per page 21.	4.
	Work on document with	
	advisor. Submit multiple	
	drafts.	
1 mandh hafana dha dafana	With approval of your	TENTATIVE:
1 month before the defense	With approval of your advisor, submit final copy to	Date:
	your committee and	Time:
	schedule defense.	Location:
1 week before the defense	Send reminder note to	Date e-mail reminder sent:
	committee.	
Defense		Date:
	Defense	Time:
		Location:
Complete lecture-recital.		
	After the Defense	Date of L-R:
Complete any changes in		
document required by your		Date of submission of Oral Defense form:
committee and submit a pdf to Graduate Office.		
to Graduate Office.		Data of submission of the addi
An Audio recording of the		Date of submission of the pdf:
lecture-recital is also		
required and is submitted		
via FileDpot.to		
musgrad@msu.edu		

## Timeline/Process for Two Lecture-Recital Option for DMA Students

#### 1-2 YEARS PRIOR TO THE DEFENSE

It is to your advantage (though certainly not required) to develop some general ideas about your lecture-recital topic(s) early in your DMA studies. Prior to registering for your third semester of study you are required to schedule a meeting with your guidance committee to determine your specific curriculum (Guidance Committee Report). <a href="http://music.msu.edu/information-for-students/for-graduate-students/doctoral-degrees-forms/">http://music.msu.edu/information-for-students/for-graduate-students/doctoral-degrees-forms/</a>

During those meetings it is helpful to discuss possible topics so that your required coursework can provide "support" for those topics. It is particularly helpful to have some ideas about possible topics prior to taking MUS 830, because you will actually research and write a proposal during this class.

The major professor, as chair of the guidance committee, has primary responsibility to oversee work on the lecture-recitals. History and theory representatives also play an active role in the development of the proposal and in shaping the focus and content of the lecture-recital.

As you formulate a topic, you should discuss it with your major professor <u>and</u> with members of your guidance committee to garner their support and gain their insights AND to see if there are strenuous objections to it.

The following timeline refers to only one lecture-recital. It is possible (and strongly encouraged) to work simultaneously on both lecture-recitals. Each lecture-recital requires a separate proposal, and you will need to apply this timeline to each of them.

#### 6-9 MONTHS PRIOR TO DEFENSE

Once the members of your guidance committee have agreed to the topic, you should commence work on the proposal itself. In consultation with your major professor, you should determine one person on your committee who will advise you in writing the proposal. This can be your major professor or the music history or music theory representative on your guidance committee. (This is not something the history or theory faculty are required to do automatically. You should consult with your major professor and then, if appropriate, speak to the history or theory faculty member in person, not via email.) It is also most appropriate to seek guidance from other committee members at this point, but you should avoid having multiple advisors, each of whom is looking at drafts of your proposal. A helpful guide to writing the proposal can be found at http://music.msu.edu/assets/20) Timelinefor2Lec-Rec.pdf.

It will likely be necessary for you to produce several (3-5) drafts of your proposal before it is ready to be sent to the full guidance committee. When you submit a draft of your proposal to your advisor, you should anticipate at least a two-week "turn around time." Particularly after the mid-point of spring semester, your advisor may inform you that it will take significantly longer to return the proposal. It is <u>your</u> responsibility to build this into your timetable.

## 3-4 MONTHS PRIOR TO DEFENSE

Once your proposal advisor has determined that the proposal is ready to be sent to the committee, you should seek the "OK" of your major professor if s/he is not acting as the advisor. You should then email the final version of the proposal to all committee members and request their approval. This email should contain a brief reminder about when you hope to defend your lecture-recital. Copy this email to <a href="musgrad@msu.edu">musgrad@msu.edu</a> and ask each committee member to REPLY ALL and either approve the proposal as is or provide suggestions for improvement. You should also complete a paper copy of the Proposal Acceptance Form and turn it in to the Graduate Office, #207 MPB. (<a href="http://music.msu.edu/information-for-students/for-graduate-students/doctoral-degrees-forms/">http://music.msu.edu/information-for-students/for-graduate-students/doctoral-degrees-forms/</a>)

You do NOT need to obtain signatures from the committee; their email approval is sufficient. Again, you should anticipate at least a two-week "turn around time." Remember that it is possible that one or more members of your committee will require you to make changes, so be sure to build this into your timetable.

#### 1-2 MONTHS PRIOR TO DEFENSE

The guidance committee must approve the proposal <u>at least one month in advance of the defense</u>. Once the committee has approved the proposal, you should schedule a defense. This is your responsibility. Plan on 75 minutes for a lecture-recital defense. You should consider your own schedule and room availability in the College to determine a large number of potential times for your defense. Then send an email to the committee asking for their availability during those times. You must understand that faculty have complicated schedules and that scheduling your defense may take a number of emails back and forth. Once all have agreed on a date and time, you should send a confirmation email to each committee member.

#### 1 WEEK PRIOR TO DEFENSE

You should send each committee member an email reminder with date, time, and location of the defense. This email should include a copy of the approved proposal to remind them of its content. You should also send them a reminder one or two days prior to the defense.

### THE DEFENSE

The format of the defense begins with a presentation to the guidance committee of the lecture-recital itself. The student should communicate meaningfully about the music to the audience by both speaking and playing. The student may speak from an outline, note cards, or Powerpoint (strongly encouraged) but should not read the lecture. The musical performance need not be memorized. The lecture-recital should be approximately 60 minutes in length, more or less evenly divided between the lecture and the music. The musical performance may follow the lecture or may be interspersed throughout. The student must be prepared to perform all of the music, but may, at the discretion of the committee, be asked to perform only representative excerpts. Following the lecture-recital presentation the committee will likely have questions and suggestions both about the content and the presentation. The student should be prepared to respond to questions in a coherent, thoughtful, and organized manner.

The student should bring a paper copy of the Record of Lecture-Recital Performance form (available at <a href="http://music.msu.edu/information-for-students/for-graduate-students/doctoral-degrees-forms/">http://music.msu.edu/information-for-students/for-graduate-students/doctoral-degrees-forms/</a> or outside Rm 207 MPB) to the defense. It is the responsibility of the chair of the guidance committee (the major professor) to return the sign form to the Graduate Office.

#### AFTER THE DEFENSE

If the lecture-recital is approved at the defense, the student may then proceed to the public performance of the lecture-recital. This may be done on or off campus; members of the guidance committee are not required to attend. As with other degree recitals, the front office will produce a program. The student is responsible for ensuring that an audio recording of the performance is made, either by MSU Recording Services or another provider. If a recording is not made by Recording Services, the student is responsible providing the Graduate Office with the recording. If the lecture-recital is not approved at the defense, the chair of the committee will instruct the student as to next steps.

<u>Chart for Timeline for two lecture-recitals</u>
Student: Print this page and use it to help prepare for your successful defense.

## When What Notes

Develop ideas for a topic.	1-2 years before the defense	1.
		2.
		3.
		4.
Work on the proposal with	6-9 months before the	1. Draft 1 submitted
advisor.	defense	2. Draft 2 submitted
	Determine if IRB approval is required and follow through the process as needed.	3. Draft 3 submitted
	the process as needed.	IRB yes no
Send proposal to all	3-4 months before the	Who on committee has approved:
committee members.	defense	1. (Chair)
Once approved, submit to		2.
the Graduate Studies Office, per page 21.		3. 4.
r - r ···g··		
With approval of the committee, schedule defense.	1-2 months before the defense	TENTATIVE: Date:
committee, senedule defense.	defense	Time:
		Location:
Send reminder note to committee.	1 week before the defense	Date e-mail reminder sent:
Defense		Date:
Detense	Defense	Time:
		Location:
Complete lecture-recital(s).		Date of L-R #1:
Audio recordings and programs of EACH of the	After the defense	Date of submission of Oral Defense form: ——————
lecture-recitals are required and are submitted via FileDepot to		Date of L-R #2:
musgrad@msu.edu		Date of submission of Oral Defense form:
		<del></del>